APPROVED

F.W. Parker Charter Essential School

Minutes

Facilities Committee Meeting

Date and Time
Tuesday January 27, 2026 at 7:00 PM

http://parker.school/facilitiescommittee

Committee Members Present
B. Harrigan (remote), K. Williams (remote), M. McKenna (remote), M. Turnbull (remote), S. Monteneri (remote)

Committee Members Absent
B. Bettencourt, P. MacDonald

I. Opening Items

A. Record Attendance, guests and introductions

B. Call the Meeting to Order

M. McKenna called a meeting of the Facility Committee of F.W. Parker Charter Essential School to order on Tuesday Jan 27, 2026 at 7:07 PM.

C. Approve Minutes

M. Turnbull made a motion to approve the minutes from Facilities Committee Meeting on 09-15-25.
M. McKenna seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

P. MacDonald	Absent
M. McKenna	Aye
B. Harrigan	Aye
B. Bettencourt	Absent
K. Williams	Aye

Roll Call

M. Turnbull Aye
S. Monteneri Aye

II. Facility

A. Courtyard Project Update

Michelle and Brian presenting some initial design ideas for the courtyard. Kyle Zick, landscape architect, presented 3 options withing the $500k range. The committee agreed that the would like any decking to be trek rather than wood for durability, but overall preferred concrete for durability and flexibility. Teh committee discussed changing the concrete design or color to add texture and design. The committee asked about lighting and irrigation as a next step. Could conduit run during this phase to be ready for next steps? The committee asked about selling brick and creating some sort of perimeter design. Brian asked about adding brick and walkway upgrades to the front circle as part of the project even if it added costs beyond the $500k. Next step is for Brian and Michelle to meet again with the architect.

B. Review Capital Planning

The updated capital plan was reviewed by the committee. Martin suggested adding information about the age and condition of the modulars so that the Board can be sure to have that in mind at the start of the next round of strategic planning.

The committee also discussed the idea of HVAC phase 2 being replaced by mini splits or a phased approach for affordability as the 1970 heat system gets more difficult to repair. Michelle and Sal plan to talk to HVAC contractors and possibly the mechanical engineer for the original project to get ideas.

C. Review Goals

The goal for the year was to re imagine the courtyard to be accessible to all with a draft plan by the end of the fiscal year. The committee is actively working on that plan and the one level approach to the courtyard makes it much more accessible.

III. Closing Items

A. Adjourn Meeting

M. Turnbull made a motion to adjourn.
K. Williams seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

M. McKenna	Aye
M. Turnbull	Aye
K. Williams	Aye
P. MacDonald	Absent
S. Monteneri	Aye
B. Bettencourt	Absent
B. Harrigan	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,
M. McKenna

Documents used during the meeting

- 2026-0116 Francis Parker Courtyard concepts and cost estimates Jan 2026.pdf
- capital plan Jan 2026.pptx