APPROVED

F.W. Parker Charter Essential School

Minutes

Finance Committee Meeting

Date and Time
Monday November 10, 2025 at 6:30 PM

http://parker.school/financecommittee

Committee Members Present
B. Harrigan (remote), E. Sturgis (remote), M. McKenna (remote), N. Odekirk Hatlevig (remote), R. Egan (remote)

Committee Members Absent
J. Appleton

I. Opening Items

A. Record Attendance and Introductions if needed

B. Call the Meeting to Order

E. Sturgis called a meeting of the Finance Committee of F.W. Parker Charter Essential School to order on Monday Nov 10, 2025 at 6:33 PM.

C. Approve Minutes

R. Egan made a motion to approve the minutes from Finance Committee Meeting on 10-07-25.
N. Odekirk Hatlevig seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

M. McKenna	Aye
J. Appleton	Absent
B. Harrigan	Aye
E. Sturgis	Aye
R. Egan	Aye

Roll Call

N. Odekirk Hatlevig Aye

II. Finance

A. Q1 results

Michelle presented the FY26Q1 Dashboard. Rick Egan asked about the timing of grant receipts for quarter 1. Michelle explained that they first draw down was not completed prior to 9/30. Nicole asked about the funding for lunch given the shutdown. Michelle explained that the program has been funded through 10/31.

B. Plans for renewing CDs

Michelle gave information about a few options for CD renewals with TD and the current rates. The committee will discuss at the meeting on 11/24 when Michelle hopes to have more info from TD.

C. Audit Firm RFP

Ellen presented a summary of results from the audit RFP. Brian Muldoon's feedback was that smaller might be better so that we are not just a number to the firm. Rick agreed that Daniel Dennis and MP seemed like appropriate options. Brian Harrigan asked about the importance of Massachusetts charter experience. The committee agreed that given the DESE audit guide experience, if possible, would be beneficial. The committee agreed that DD and MP were worth checking references on. Michelle was tasked with calling other charters and reporting back at 11/24 meeting.

III. Closing Items

A. Adjourn Meeting

R. Egan made a motion to to adjourn.
N. Odekirk Hatlevig seconded the motion.
Net meeting - remote on 11/24 at 6:30
The committee **VOTED** to approve the motion.

Roll Call

E. Sturgis	Aye
M. McKenna	Aye
R. Egan	Aye
B. Harrigan	Aye
J. Appleton	Absent
N. Odekirk Hatlevig	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

M. McKenna

Documents used during the meeting

- Q1 Dashboard.pdf
- net assets 9-30-25.pdf
- rev exp 9-30-25.pdf
- CD renewal info.pptx
- Audit rfp results.pptx
- CBIZ.pdf
- LCW.pdf
- DD & Co Proposal.pdf
- WS.pdf
- LGA.pdf
- CLA's response to Parker School.pdf
- MP.pdf