APPROVED

F.W. Parker Charter Essential School

Minutes

December Gov Com

Date and Time
Tuesday December 9, 2025 at 7:30 AM

Location
https://parker.school/governancecommittee/

Committee Members Present
B. Harrigan (remote), F. Fernau (remote), J. Fredericksen (remote), K. Tedstone (remote), L. Hayner (remote), N. Odekirk Hatlevig (remote), P. Gordon (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Odekirk Hatlevig called a meeting of the Governance Committee of F.W. Parker Charter Essential School to order on Tuesday Dec 9, 2025 at 7:30 AM.

C. Approve Minutes

P. Gordon made a motion to approve the minutes from October Gov Com on 10-02-25.
J. Fredericksen seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

J. Fredericksen	Aye
L. Hayner	Abstain
N. Odekirk Hatlevig	Aye
K. Tedstone	Aye
P. Gordon	Aye
B. Harrigan	Aye

Roll Call

F. Fernau Aye

II. Governance

A. By-Laws Update

Pam Gordon updated the by-laws are still in review with DESE and she has not heard back from DESE.

B. Handbook Update

Brian Harrigan explained that the Chair title is being replaced to Executive Director in the handbook specifically applicable to the School Expulsion Policy. The Governance Committee will review the changes at the January meeting and the administration will then present the changes to the handbook to the Board of Trustees at the January Trustee meeting for a vote.

C. Compliance Review

The administration is reaching out to DESE to see if the November Trustee meeting minutes need to be approved before the January meeting since the Trustees will not meet in December. If DESE asks the minutes be approved in December, the administration will hold a remote Trustee meeting in December dedicated to only the November minutes.

D. Board on Track Use

The Evaluation Committee will be reaching out the Charter School Association and other resources to get recommendations or ideas for replacing the Superintendent Evaluation Tool provided from Board on Track.

Pam Gordon will present progress of the tool to the Governance Committee in February to ensure the tool is ready to be disseminated to the Trustees and relevant members of the Parker community in April.

E. Committee and Trustee Recruitment

The committee discussed candidates for Trustee and committee roles.

Brian Harrigan added that the creation of a Diverse Teacher Pipeline Taskforce means that the Governance Committee will be responsible for seating members and should also include someone for Trustee consideration.

Pam Gordon will reach out to the sitting Trustees whose terms are ending to see if they will be renewing.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 AM.

Respectfully Submitted,
N. Odekirk Hatlevig