APPROVED

F.W. Parker Charter Essential School

Minutes

Board of Trustees Meeting

Date and Time
Thursday May 14, 2026 at 6:45 PM

Location
Parker School

http://parker.school/boardoftrusteesmeeting

Trustees Present
B. Harrigan (remote), C. Beasley (remote), F. Fernau (remote), J. Fredericksen (remote), K. Kintzing (remote), K. Williams (remote), L. Hayner (remote), M. Beam (remote), M. Turnbull (remote), N. Odekirk Hatlevig (remote), P. Gordon (remote), R. Egan (remote), S. Razzetti (remote), S. Reinhorn (remote), T. Testa (remote)

Trustees Absent
E. Moura, E. Sturgis

Guests Present
M. Beganski (remote), M. McKenna (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

P. Gordon called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Thursday May 14, 2026 at 6:45 PM.

C. Approve Minutes

M. Turnbull made a motion to approve the minutes from Board of Trustees Meeting on 04-09-26.
M. Beam seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Reinhorn	Aye
N. Odekirk Hatlevig	Aye
K. Kintzing	Aye
L. Hayner	Aye
M. Beam	Aye
P. Gordon	Aye
M. Turnbull	Aye
T. Testa	Aye
S. Razzetti	Aye
B. Harrigan	Aye
J. Fredericksen	Aye
C. Beasley	Aye
R. Egan	Aye
E. Sturgis	Absent
K. Williams	Aye
F. Fernau	Aye
E. Moura	Absent

II. Executive Director Report

A. Executive Director Report

Brian Harrigan reported senior exhibitions were completed earlier in the week and were successful and satisfying. He congratulated Parker alums graduating from college and remarked about having some back in the school to judge the senior exhibitions.

Brian provided an update on staffing and the 8 current openings across departments. Parker has done well with retention heading toward the beginning of the next school year and the work done on salary competitiveness is making a difference.

Brian updated Parker's dissemination and advocay work including hosting the 'Looking at Student Work' workshop, attending other workshops, partnering with area schools and presentations/podcasts at which Parker has been invited to speak. Katrina Tedstone has set up many leadership visits to Parker this last year and supported the MACS Advocacy Weeks with much success.

Brian is working on reimagining the Sizer Foundation Board that will include a fundraising emphasis along with a liaison relationship to the Board of Trustees.

III. Finance Update

A. Q3 Dashboard

Michelle McKenna presented the quarter 3 dashboard which saw no significant changes from quarter 2.

Enrollment for the school year is now locked at 392 and we don't anticipate and staffing changes through the end of the year.

Expenses above budget are specifically due to the insurance and benefits line item.

The end of year projection looks favorable to budget but does include a planned draw of reserves to support strategic plan rollout.

B. Health Insurance

Michelle McKenna and Brian Harrigan reported the administration is currently getting staff input on changing insurance providers which may mean no increase to the coming school year budget. As it is budgeted for an increase, should premiums not increase, administration would like to use whatever surplus may happen toward the salary pay gap. This would not change the bottom line of the budget, just the allocation of the funds. It would require reissuing of contracts with updated salary numbers.

IV. Review Bylaw changes

A. Review Bylaw changes

Pam Gordon reported DESE has responded to our proposed by-law update with substantial changes. Fletcher Fernau along with Julie Fredericksen of the Governance Committee went through the DESE recommendations and reported that most changes were language and semantics updates. Fletcher will present the changes to the Governance Committee for discussion at their June meeting and Pam will then take the updates to DESE for further approval. If DESE responds in a timely manner, the Trustees will be able to vote on the new by-laws the beggining of the next school year.

Indemnification Provisions Guidance 2016.docx

October 2025 Parker Proposed Bylaws DESE comments.docx

Sample indemnification.docx

V. ED Evaluation process and survey

A. ED Evaluation process and survey

Stefanie Reinhorn updated that the Evaluation Committee has improved the Executive Director Evaluation tool to better align with Parker's needs than the tool we had been using in the past. Every Trustee along with some staff and Parker stakeholders will receive a link to the tool along with another survey asking how the user liked the new

platform. The evaluation needs to be completed by the users by May 28th and the evaluation will be compiled by the Evaluation Committee and presented to the Trustees for vote at the June annual meeting.

VI. Review BOT Calendar

A. Review BOT Calendar

The Board discussed probable meeting dates for the coming school year. Board members raised the idea of agendas for next year being tied to goals and the strategic plan.

VII. Other Business

A. Comments from the Public

B. Vote – FY27 Budget

S. Razzetti made a motion to approve that should the school change health insurance carriers, the administration is authorized to amend the FY27 budget to reallocate savings to faculty salary.
R. Egan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
P. Gordon	Aye
F. Fernau	Aye
J. Fredericksen	Aye
K. Kintzing	Abstain
E. Moura	Absent
N. Odekirk Hatlevig	Aye
M. Beam	Aye
K. Williams	Aye
E. Sturgis	Absent
S. Razzetti	Aye
R. Egan	Aye
M. Turnbull	Aye
C. Beasley	Aye
T. Testa	Aye
S. Reinhorn	Aye
B. Harrigan	Aye
L. Hayner	Aye

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
N. Odekirk Hatlevig

Documents used during the meeting

- 2026 May Executive Director Report.pdf
- Q3 Dashboard.pdf
- Proposed agenda 26-27.pdf