

F.W. Parker Charter Essential School

Minutes

Board of Trustees Meeting

Date and Time

Thursday May 14, 2026 at 6:45 PM

Location

Parker School

<http://parker.school/boardoftrusteesmeeting>

Trustees Present

B. Harrigan (remote), C. Beasley (remote), E. Moura, E. Sturgis, F. Fernau (remote), J. Fredericksen (remote), K. Kintzing (remote), K. Williams (remote), L. Hayner (remote), M. Beam (remote), M. Turnbull (remote), N. Odekirk Hatlevig (remote), P. Gordon (remote), R. Egan (remote), S. Razzetti (remote), S. Reinhorn (remote), T. Testa (remote)

Trustees Absent

None

Guests Present

M. Beganski (remote), M. McKenna (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

P. Gordon called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Thursday May 14, 2026 at 6:45 PM.

C. Approve Minutes

M. Turnbull made a motion to approve the minutes from Board of Trustees Meeting on 04-09-26.

M. Beam seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Reinhorn	Aye
E. Sturgis	Aye
M. Turnbull	Aye
L. Hayner	Aye
B. Harrigan	Aye
F. Fernau	Aye
E. Moura	Aye
R. Egan	Aye
N. Odekirk Hatlevig	Aye
K. Kintzing	Aye
C. Beasley	Aye
K. Williams	Aye
P. Gordon	Aye
M. Beam	Aye
J. Fredericksen	Aye
S. Razzetti	Aye
T. Testa	Aye

II. Executive Director Report

A. Executive Director Report

Brian Harrigan reported senior exhibitions were completed earlier in the week and were successful and satisfying. He congratulated Parker alums graduating from college and remarked about having some back in the school to judge the senior exhibitions.

Brian provided an update on staffing and the 8 current openings across departments. Parker has done well with retention heading toward the beginning of the next school year and the work done on salary competitiveness is making a difference.

Brian updated Parker's dissemination and advocacy work including hosting the 'Looking at Student Work' workshop, attending other workshops, partnering with area schools and presentations/podcasts at which Parker has been invited to speak. Katrina Tedstone has set up many leadership visits to Parker this last year and supported the MACS Advocacy Weeks with much success.

Brian is working on reimagining the Sizer Foundation Board that will include a fundraising emphasis along with a liaison relationship to the Board of Trustees.

III. Finance Update

A. Q3 Dashboard

Michelle McKenna presented the quarter 3 dashboard which saw no significant changes from quarter 2.

Enrollment for the school year is now locked at 392 and we don't anticipate and staffing changes through the end of the year.

Expenses above budget are specifically due to the insurance and benefits line item.

The end of year projection looks favorable with a small loss due to strategic plan support that was budgeted.

B. Health Insurance

Michelle McKenna and Brian Harrigan reported the administration is currently getting staff input on changing insurance providers which may mean no increase to the coming school year budget. As it is budgeted for an increase, should premiums not increase, administration would like to use whatever surplus may happen toward the salary pay gap. This would not change the bottom line of the budget, just the allocation of the funds. It would require reissuing of contracts with updated salary numbers.

IV. Review Bylaw changes

A. Review Bylaw changes

Pam Gordon reported DESE has responded to our proposed by-law update with substantial changes. Fletcher Fernau along with Julie Fredericksen of the Governance Committee went through the DESE recommendations and reported that most changes were language and semantics updates. Fletcher will present the changes to the Governance Committee for discussion at their June meeting and Pam will then take the updates to DESE for further approval. If DESE responds in a timely manner, the Trustees will be able to vote on the new by-laws the beginning of the next school year.

V. ED Evaluation process and survey

A. ED Evaluation process and survey

Stefanie Reinhorn updated that the Evaluation Committee has improved the Executive Director Evaluation tool to better align with Parker's needs than the tool we had been using in the past. Every Trustee along with some staff and Parker stakeholders will receive a link to the tool along with another survey asking how the user liked the new platform. The evaluation needs to be completed by the users by May 28th and the evaluation will be compiled by the Evaluation Committee and presented to the Trustees for vote at the June annual meeting.

VI. Review BOT Calendar

A.

Review BOT Calendar

The Board discussed probable meeting dates for the coming school year. Board members raised the idea of agendas for next year being tied to goals and the strategic plan.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
N. Odekirk Hatlevig