APPROVED

F.W. Parker Charter Essential School

Minutes

Board of Trustees Meeting

Date and Time
Thursday April 9, 2026 at 6:45 PM

Location
Parker School

http://parker.school/boardoftrusteesmeeting

Trustees Present
B. Harrigan, C. Beasley, E. Moura (remote), E. Sturgis, F. Fernau, J. Fredericksen, K. Kintzing, K. Williams, L. Hayner, M. Beam, M. Turnbull, N. Odekirk Hatlevig, P. Gordon (remote), R. Egan, S. Razzetti, S. Reinhorn, T. Testa

Trustees Absent
None

Guests Present
Jesse St. Laurent, K. Tedstone, M. Beganski, M. McKenna

I. Executive Session

A. Executive Session regarding former employee

L. Hayner made a motion to move the April Board of Trustees meeting into Executive Session.
E. Sturgis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Fredericksen	Aye
K. Williams	Aye
M. Beam	Aye
T. Testa	Aye
L. Hayner	Aye

Roll Call

E. Sturgis	Aye
M. Turnbull	Aye
E. Moura	Aye
K. Kintzing	Aye
F. Fernau	Aye
P. Gordon	Aye
B. Harrigan	Aye
S. Reinhorn	Aye
N. Odekirk Hatlevig	Aye
C. Beasley	Aye
S. Razzetti	Aye
R. Egan	Aye

II. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Razzetti called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Thursday Apr 9, 2026 at 7:00 PM.

BOT Meeting 4.9.26.pptx

C. Approve Minutes

F. Fernau made a motion to approve the minutes from Board of Trustees Meeting on 02-12-26.

R. Egan seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Razzetti	Aye
S. Reinhorn	Aye
K. Kintzing	Aye
M. Turnbull	Aye
P. Gordon	Aye
R. Egan	Aye
C. Beasley	Aye
E. Sturgis	Aye
M. Beam	Aye
J. Fredericksen	Aye
B. Harrigan	Aye
N. Odekirk Hatlevig	Aye
T. Testa	Aye
E. Moura	Abstain
F. Fernau	Aye

Roll Call

K. Williams	Aye
L. Hayner	Aye

D. Approve Minutes

E. Sturgis made a motion to approve the minutes from Board of Trustees Meeting on 03-19-26.
T. Testa seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Turnbull	Aye
P. Gordon	Aye
C. Beasley	Aye
L. Hayner	Aye
M. Beam	Aye
K. Kintzing	Aye
E. Sturgis	Aye
T. Testa	Aye
F. Fernau	Abstain
R. Egan	Aye
S. Reinhorn	Aye
J. Fredericksen	Aye
S. Razzetti	Aye
N. Odekirk Hatlevig	Aye
E. Moura	Aye
B. Harrigan	Aye
K. Williams	Aye

E. Governance Update

The Governance Committee updated the norms for the Board of Trustees to include remote participation and an update to the pre-work portion of the norms.

The new addition to the Behavior in Meetings norms is:
Remote participation accommodations will be made available at all Board meetings. Members should attend meetings in person as possible.

The edit to a Pre-Work norm is:
The administration and members presenting on a topic will comply with Massachusetts Open Meeting Law and distribute relevant information in a timely manner. Administration and members will strive to have materials available three days prior to a meeting. Members should review all materials prior to a Board meeting.

III. Courtyard Project

A.

Courtyard Project

Division II student John Marble, a member of the Parker Ambassadors program, spoke about meetings that have taken place at Parker among Parker representatives and the project funders about the new courtyard project space and what would be some of the intended uses of the space. Everyday use ideas include a quiet space where the community can sit for an outdoor work environment rather than play. Outside of regular school hours or at special times of day, the space could be used for theatrical presentations, student exhibitions, or community social gatherings.

Board members wrote appreciation and concerns on the white board of the ideas in the courtyard design. Members were appreciative of the intentional inclusion of student voices in the project per the current Parker Strategic Plan. Many supported a well instructed and thorough maintenance plan for the area along with the idea that infrastructure for future upgrades (sound system, irrigation) be included as funding and building codes allow.

Martin Turnbull and Michelle McKenna explained the next steps in the project will be hiring an architect. If we stay on the current projected timeline, work on the courtyard will begin in November.

IV. Executive Director Report

A. Executive Director Report

Brian Harrigan summarized the Executive Director report including a successful Parker trip to a mock UN conference.

Current enrollment for the 2025-26 school year is locked at 393. Next year will also see full enrollment with 90 offers going to next year's new 7th graders and 10 to new 9th graders after last month's lottery.

Trustees were reminded of upcoming dates including senior exhibitions and graduation.

V. Review of 2025-2026 Board goals & DEI Feedback

A. Review of 2025-2026 Board goals & DEI Feedback

Members broke into small groups to measure the Parker Board's success so far in our current goals.

After small groups, the members came together to report out on their discussions.

Overall members rated the Board success as high in supporting full and diverse enrollment, supporting the annual fund target, and providing academic oversight to DESE standards. Members felt the urgency of salary parity for Parker's teachers was constant

but that Parker continues to face headwinds in achieving the goal. The same urgency for high-quality partnerships is also there, but measuring the success requires a clear definition. The teacher pipeline goal has not been a priority but action is starting to be taken now.

As Board representatives of the DEI committee Caroline Beasley, Luciana Hayner, and Tiffany Testa spoke about supporting the Trustees in moving forward on our goals with an equity mindset. The committee had the Trustees complete an online survey to inform what PD opportunities for the Board the committee would like to pursue in the future.

VI. Other Business

A. Comments from the Public

B. Vote – Wellness Policy

E. Sturgis made a motion to approve the Wellness Policy as presented, edited to DESE standards.
R. Egan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
T. Testa	Aye
L. Hayner	Aye
P. Gordon	Aye
B. Harrigan	Aye
S. Reinhorn	Aye
S. Razzetti	Aye
J. Fredericksen	Aye
E. Sturgis	Aye
C. Beasley	Aye
E. Moura	Aye
N. Odekirk Hatlevig	Aye
K. Williams	Aye
M. Turnbull	Aye
R. Egan	Aye
K. Kintzing	Aye
F. Fernau	Aye
M. Beam	Aye

C. Vote - Naloxone (Narcan) Administration and Overdose Response Policy

M. Beam made a motion to approve the Naxolone policy as written; based on new state guidelines.
S. Reinhorn seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

N. Odekirk Hatlevig	Aye
K. Williams	Aye
M. Beam	Aye
M. Turnbull	Aye
B. Harrigan	Aye
S. Razzetti	Aye
J. Fredericksen	Aye
K. Kintzing	Aye
P. Gordon	Aye
E. Moura	Aye
T. Testa	Aye
S. Reinhorn	Aye
L. Hayner	Aye
E. Sturgis	Aye
C. Beasley	Aye
R. Egan	Aye
F. Fernau	Aye

D. Vote - Concussion Policy

E. Sturgis made a motion to approve the Concussion Policy as written.

T. Testa seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Testa	Aye
C. Beasley	Aye
K. Kintzing	Aye
J. Fredericksen	Aye
L. Hayner	Aye
M. Turnbull	Aye
S. Reinhorn	Aye
F. Fernau	Aye
S. Razzetti	Aye
E. Moura	Aye
E. Sturgis	Aye
K. Williams	Aye
P. Gordon	Aye
N. Odekirk Hatlevig	Aye
B. Harrigan	Aye
R. Egan	Aye
M. Beam	Aye

E. Vote - Nature's Classroom

N. Odekirk Hatlevig made a motion to approve the Division I overnight field trip to Nature's Classroom October 5 - 7, 2026.
J. Fredericksen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Kintzing	Aye
F. Fernau	Aye
M. Beam	Aye
M. Turnbull	Aye
T. Testa	Aye
K. Williams	Aye
S. Razzetti	Aye
E. Moura	Aye
N. Odekirk Hatlevig	Aye
L. Hayner	Aye
B. Harrigan	Aye
C. Beasley	Aye
S. Reinhorn	Aye
E. Sturgis	Aye
J. Fredericksen	Aye
P. Gordon	Aye
R. Egan	Aye

F. Vote - Courtyard Architect Selection

K. Williams made a motion to to approve waiving the internal procurement process to approve use of current architect for courtyard project.
E. Sturgis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Fredericksen	Aye
M. Turnbull	Aye
E. Sturgis	Aye
S. Razzetti	Aye
T. Testa	Aye
L. Hayner	Aye
C. Beasley	Aye
E. Moura	Aye
F. Fernau	Aye
S. Reinhorn	Aye
N. Odekirk Hatlevig	Aye
M. Beam	Abstain
B. Harrigan	Aye
K. Williams	Aye
P. Gordon	Aye

Roll Call

K. Kintzing	Aye
R. Egan	Aye

G. Vote - Courtyard use of Reserve Funds

L. Hayner made a motion to use capital reserve funds to pay for the courtyard project architect.
R. Egan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Beasley	Aye
L. Hayner	Aye
P. Gordon	Aye
K. Williams	Aye
F. Fernau	Aye
N. Odekirk Hatlevig	Aye
R. Egan	Aye
E. Moura	Aye
K. Kintzing	Aye
S. Reinhorn	Aye
S. Razzetti	Aye
J. Fredericksen	Aye
B. Harrigan	Aye
M. Beam	Abstain
M. Turnbull	Aye
T. Testa	Aye
E. Sturgis	Aye

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
N. Odekirk Hatlevig

Documents used during the meeting

- Francis Parker Courtyard Renderings_KZLA.pdf
- 2026 April Executive Director Report.pdf
- Reporting draft Q3 3-31-26.pdf

- DESE Approved Wellness Policy 3-27-26.pdf
- Naloxone Policy 3-31-26.pdf
- Concussion Policy 2026.pdf
- Nature's Classroom letter 2026-2027.pdf