

# F.W. Parker Charter Essential School

## Minutes

### Board of Trustees Meeting

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#### Date and Time

Thursday April 9, 2026 at 6:45 PM

#### Location

Parker School

<http://parker.school/boardoftrusteesmeeting>

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#### Trustees Present

B. Harrigan, C. Beasley, E. Moura (remote), E. Sturgis, F. Fernau, J. Fredericksen, K. Kintzing, K. Williams, L. Hayner, M. Beam, M. Turnbull, N. Odekirk Hatlevig, P. Gordon (remote), R. Egan, S. Razzetti, S. Reinhorn, T. Testa

#### Trustees Absent

None

#### Guests Present

Jesse St. Laurent, K. Tedstone, M. Beganski, M. McKenna

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### I. Executive Session

#### A. Executive Session regarding former employee

L. Hayner made a motion to move the April Board of Trustees meeting into Executive Session.

E. Sturgis seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

T. Testa	Aye
K. Kintzing	Aye
B. Harrigan	Aye
M. Beam	Aye
P. Gordon	Aye

**Roll Call**

E. Sturgis	Aye
S. Reinhorn	Aye
M. Turnbull	Aye
R. Egan	Aye
F. Fernau	Aye
L. Hayner	Aye
N. Odekirk Hatlevig	Aye
J. Fredericksen	Aye
C. Beasley	Aye
K. Williams	Aye
E. Moura	Aye
S. Razzetti	Aye

**II. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

S. Razzetti called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Thursday Apr 9, 2026 at 7:00 PM.

[BOT Meeting 4.9.26.pptx](#)

**C. Approve Minutes**

F. Fernau made a motion to approve the minutes from Board of Trustees Meeting on 02-12-26.

R. Egan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

T. Testa	Aye
N. Odekirk Hatlevig	Aye
J. Fredericksen	Aye
M. Turnbull	Aye
S. Reinhorn	Aye
S. Razzetti	Aye
E. Sturgis	Aye
R. Egan	Aye
F. Fernau	Aye
K. Kintzing	Aye
P. Gordon	Aye
B. Harrigan	Aye
M. Beam	Aye
C. Beasley	Aye
K. Williams	Aye

**Roll Call**

L. Hayner            Aye  
E. Moura            Abstain

**D. Approve Minutes**

E. Sturgis made a motion to approve the minutes from Board of Trustees Meeting on 03-19-26.

T. Testa seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Moura            Aye  
K. Kintzing        Aye  
S. Razzetti        Aye  
M. Beam            Aye  
S. Reinhorn        Aye  
P. Gordon        Aye  
L. Hayner        Aye  
F. Fernau        Abstain  
M. Turnbull        Aye  
N. Odekirk Hatlevig Aye  
B. Harrigan        Aye  
E. Sturgis        Aye  
K. Williams        Aye  
T. Testa            Aye  
C. Beasley        Aye  
R. Egan            Aye  
J. Fredericksen    Aye

**E. Governance Update**

The Governance Committee updated the norms for the Board of Trustees to include remote participation and an update to the pre-work portion of the norms.

The new addition to the Behavior in Meetings norms is:

Remote participation accommodations will be made available at all Board meetings.

Members should attend meetings in person as possible.

The edit to a Pre-Work norm is:

The administration and members presenting on a topic will comply with Massachusetts Open Meeting Law and distribute relevant information in a timely manner. Administration and members will strive to have materials available three days prior to a meeting.

Members should review all materials prior to a Board meeting.

**III. Courtyard Project**

**A.**

## **Courtyard Project**

Division II student John Marble, a member of the Parker Ambassadors program, spoke about meetings that have taken place at Parker among Parker representatives and the project funders about the new courtyard project space and what would be some of the intended uses of the space. Everyday use ideas include a quiet space where the community can sit for an outdoor work environment rather than play. Outside of regular school hours or at special times of day, the space could be used for theatrical presentations, student exhibitions, or community social gatherings.

Board members wrote appreciation and concerns on the white board of the ideas in the courtyard design. Members were appreciative of the intentional inclusion of student voices in the project per the current Parker Strategic Plan. Many supported a well instructed and thorough maintenance plan for the area along with the idea that infrastructure for future upgrades (sound system, irrigation) be included as funding and building codes allow.

Martin Turnbull and Michelle McKenna explained the next steps in the project will be hiring an architect. If we stay on the current projected timeline, work on the courtyard will begin in November.

## **IV. Executive Director Report**

### **A. Executive Director Report**

Brian Harrigan summarized the Executive Director report including a successful Parker trip to a mock UN conference.

Current enrollment for the 2025-26 school year is locked at 393. Next year will also see full enrollment with 90 offers going to next year's new 7th graders and 10 to new 9th graders after last month's lottery.

Trustees were reminded of upcoming dates including senior exhibitions and graduation.

## **V. Review of 2025-2026 Board goals & DEI Feedback**

### **A. Review of 2025-2026 Board goals & DEI Feedback**

Members broke into small groups to measure the Parker Board's success so far in our current goals.

After small groups, the members came together to report out on their discussions.

Overall members rated the Board success as high in supporting full and diverse enrollment, supporting the annual fund target, and providing academic oversight to DESE standards. Members felt the urgency of salary parity for Parker's teachers was constant

but that Parker continues to face headwinds in achieving the goal. The same urgency for high-quality partnerships is also there, but measuring the success requires a clear definition. The teacher pipeline goal has not been a priority but action is starting to be taken now.

As Board representatives of the DEI committee Caroline Beasley, Luciana Hayner, and Tiffany Testa spoke about supporting the Trustees in moving forward on our goals with an equity mindset. The committee had the Trustees complete an online survey to inform what PD opportunities for the Board the committee would like to pursue in the future.

## VI. Other Business

### A. Comments from the Public

### B. Vote – Wellness Policy

E. Sturgis made a motion to approve the Wellness Policy as presented, edited to DESE standards.

R. Egan seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

E. Sturgis	Aye
B. Harrigan	Aye
K. Williams	Aye
S. Razzetti	Aye
N. Odekirk Hatlevig	Aye
E. Moura	Aye
S. Reinhorn	Aye
R. Egan	Aye
T. Testa	Aye
K. Kintzing	Aye
P. Gordon	Aye
C. Beasley	Aye
J. Fredericksen	Aye
M. Turnbull	Aye
M. Beam	Aye
L. Hayner	Aye
F. Fernau	Aye

### C. Vote - Naloxone (Narcan) Administration and Overdose Response Policy

M. Beam made a motion to approve the Naxolone policy as written; based on new state guidelines.

S. Reinhorn seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Fredericksen Aye  
C. Beasley Aye  
N. Odekirk Hatlevig Aye  
K. Williams Aye  
P. Gordon Aye  
M. Beam Aye  
S. Razzetti Aye  
F. Fernau Aye  
K. Kintzing Aye  
E. Moura Aye  
T. Testa Aye  
B. Harrigan Aye  
R. Egan Aye  
M. Turnbull Aye  
S. Reinhorn Aye  
L. Hayner Aye  
E. Sturgis Aye

**D. Vote - Concussion Policy**

E. Sturgis made a motion to approve the Concussion Policy as written.

T. Testa seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Hayner Aye  
P. Gordon Aye  
M. Beam Aye  
B. Harrigan Aye  
E. Sturgis Aye  
N. Odekirk Hatlevig Aye  
M. Turnbull Aye  
K. Williams Aye  
C. Beasley Aye  
F. Fernau Aye  
E. Moura Aye  
J. Fredericksen Aye  
R. Egan Aye  
K. Kintzing Aye  
T. Testa Aye  
S. Reinhorn Aye  
S. Razzetti Aye

**E. Vote - Nature's Classroom**

N. Odekirk Hatlevig made a motion to approve the Division I overnight field trip to Nature's Classroom October 5 - 7, 2026.

J. Fredericksen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Turnbull	Aye
C. Beasley	Aye
M. Beam	Aye
E. Moura	Aye
F. Fernau	Aye
S. Reinhorn	Aye
N. Odekirk Hatlevig	Aye
E. Sturgis	Aye
J. Fredericksen	Aye
S. Razzetti	Aye
B. Harrigan	Aye
K. Kintzing	Aye
R. Egan	Aye
K. Williams	Aye
L. Hayner	Aye
T. Testa	Aye
P. Gordon	Aye

**F. Vote - Courtyard Architect Selection**

K. Williams made a motion to to approve waiving the internal procurement process to approve use of current architect for courtyard project.

E. Sturgis seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Kintzing	Aye
F. Fernau	Aye
S. Reinhorn	Aye
E. Sturgis	Aye
S. Razzetti	Aye
T. Testa	Aye
R. Egan	Aye
L. Hayner	Aye
C. Beasley	Aye
E. Moura	Aye
P. Gordon	Aye
N. Odekirk Hatlevig	Aye
M. Beam	Abstain
J. Fredericksen	Aye
B. Harrigan	Aye

**Roll Call**

M. Turnbull           Aye  
K. Williams           Aye

**G. Vote - Courtyard use of Reserve Funds**

L. Hayner made a motion to use capital reserve funds to pay for the courtyard project architect.

R. Egan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Fredericksen    Aye  
C. Beasley           Aye  
B. Harrigan         Aye  
M. Turnbull         Aye  
E. Moura            Aye  
N. Odekirk Hatlevig Aye  
T. Testa             Aye  
S. Razzetti         Aye  
E. Sturgis          Aye  
F. Fernau            Aye  
M. Beam             Abstain  
K. Williams         Aye  
S. Reinhorn         Aye  
L. Hayner            Aye  
K. Kintzing         Aye  
P. Gordon            Aye  
R. Egan             Aye

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
N. Odekirk Hatlevig

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**Documents used during the meeting**

- Francis Parker Courtyard Renderings\_KZLA.pdf
- 2026 April Executive Director Report.pdf
- Reporting draft Q3 3-31-26.pdf

- DESE Approved Wellness Policy 3-27-26.pdf
- Naloxone Policy 3-31-26.pdf
- Concussion Policy 2026.pdf
- Nature's Classroom letter 2026-2027.pdf