

# F.W. Parker Charter Essential School

## Minutes

### Board of Trustees Meeting

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#### Date and Time

Thursday April 9, 2026 at 6:45 PM

#### Location

Parker School

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<http://parker.school/boardoftrusteesmeeting>

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#### Trustees Present

B. Harrigan, C. Beasley, E. Moura (remote), E. Sturgis, F. Fernau, J. Fredericksen, K. Kintzing, K. Williams, L. Hayner, M. Beam, M. Turnbull, N. Odekirk Hatlevig, P. Gordon (remote), R. Egan, S. Razzetti, S. Reinhorn, T. Testa

#### Trustees Absent

None

#### Guests Present

Jesse St. Laurent, K. Tedstone, M. Beganski, M. McKenna

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### I. Executive Session

#### A. Executive Session regarding former employee

L. Hayner made a motion to move the April Board of Trustees meeting into Executive Session.

E. Sturgis seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. Beam	Aye
S. Razzetti	Aye
J. Fredericksen	Aye
M. Turnbull	Aye
T. Testa	Aye

**Roll Call**

P. Gordon	Aye
B. Harrigan	Aye
E. Sturgis	Aye
K. Williams	Aye
F. Fernau	Aye
S. Reinhorn	Aye
N. Odekirk Hatlevig	Aye
L. Hayner	Aye
K. Kintzing	Aye
R. Egan	Aye
E. Moura	Aye
C. Beasley	Aye

**II. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

S. Razzetti called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Thursday Apr 9, 2026 at 7:00 PM.

[BOT Meeting 4.9.26.pptx](#)

**C. Approve Minutes**

F. Fernau made a motion to approve the minutes from Board of Trustees Meeting on 02-12-26.

R. Egan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Beasley	Aye
M. Turnbull	Aye
S. Reinhorn	Aye
K. Kintzing	Aye
E. Sturgis	Aye
E. Moura	Abstain
N. Odekirk Hatlevig	Aye
S. Razzetti	Aye
L. Hayner	Aye
K. Williams	Aye
R. Egan	Aye
J. Fredericksen	Aye
T. Testa	Aye
B. Harrigan	Aye
F. Fernau	Aye

**Roll Call**

P. Gordon            Aye  
M. Beam             Aye

**D. Approve Minutes**

E. Sturgis made a motion to approve the minutes from Board of Trustees Meeting on 03-19-26.

T. Testa seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Fredericksen    Aye  
M. Turnbull        Aye  
T. Testa            Aye  
L. Hayner          Aye  
M. Beam            Aye  
K. Williams        Aye  
S. Razzetti        Aye  
B. Harrigan        Aye  
C. Beasley         Aye  
R. Egan            Aye  
F. Fernau          Abstain  
E. Sturgis         Aye  
P. Gordon         Aye  
K. Kintzing        Aye  
N. Odekirk Hatlevig Aye  
E. Moura          Aye  
S. Reinhorn        Aye

**E. Governance Update**

The Governance Committee updated the norms for the Board of Trustees to include remote participation and an update to the pre-work portion of the norms.

The new addition to the Behavior in Meetings norms is:

Remote participation accommodations will be made available at all Board meetings.

Members should attend meetings in person as possible.

The edit to a Pre-Work norm is:

The administration and members presenting on a topic will comply with Massachusetts Open Meeting Law and distribute relevant information in a timely manner. Administration and members will strive to have materials available three days prior to a meeting.

Members should review all materials prior to a Board meeting.

**III. Courtyard Project**

**A.**

## **Courtyard Project**

Division II student John Marble, a member of the Parker Ambassadors program, spoke about meetings that have taken place at Parker among Parker representatives and the project funders about the new courtyard project space and what would be some of the intended uses of the space. Everyday use ideas include a quiet space where the community can sit for an outdoor work environment rather than play. Outside of regular school hours or at special times of day, the space could be used for theatrical presentations, student exhibitions, or community social gatherings.

Board members wrote appreciation and concerns on the white board of the ideas in the courtyard design. Members were appreciative of the intentional inclusion of student voices in the project per the current Parker Strategic Plan. Many supported a well instructed and thorough maintenance plan for the area along with the idea that infrastructure for future upgrades (sound system, irrigation) be included as funding and building codes allow.

Martin Turnbull and Michelle McKenna explained the next steps in the project will be hiring an architect. If we stay on the current projected timeline, work on the courtyard will begin in November.

## **IV. Executive Director Report**

### **A. Executive Director Report**

Brian Harrigan summarized the Executive Director report including a successful Parker trip to a mock UN conference.

Current enrollment for the 2025-26 school year is locked at 393. Next year will also see full enrollment with 90 offers going to next year's new 7th graders and 10 to new 9th graders after last month's lottery.

Trustees were reminded of upcoming dates including senior exhibitions and graduation.

## **V. Review of 2025-2026 Board goals & DEI Feedback**

### **A. Review of 2025-2026 Board goals & DEI Feedback**

Members broke into small groups to measure the Parker Board's success so far in our current goals.

After small groups, the members came together to report out on their discussions.

Overall members rated the Board success as high in supporting full and diverse enrollment, supporting the annual fund target, and providing academic oversight to DESE standards. Members felt the urgency of salary parity for Parker's teachers was constant

but that Parker continues to face headwinds in achieving the goal. The same urgency for high-quality partnerships is also there, but measuring the success requires a clear definition. The teacher pipeline goal has not been a priority but action is starting to be taken now.

As Board representatives of the DEI committee Caroline Beasley, Luciana Hayner, and Tiffany Testa spoke about supporting the Trustees in moving forward on our goals with an equity mindset. The committee had the Trustees complete an online survey to inform what PD opportunities for the Board the committee would like to pursue in the future.

## VI. Other Business

### A. Comments from the Public

### B. Vote – Wellness Policy

E. Sturgis made a motion to approve the Wellness Policy as presented, edited to DESE standards.

R. Egan seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

T. Testa	Aye
N. Odekirk Hatlevig	Aye
J. Fredericksen	Aye
K. Kintzing	Aye
F. Fernau	Aye
S. Reinhorn	Aye
K. Williams	Aye
L. Hayner	Aye
B. Harrigan	Aye
M. Turnbull	Aye
S. Razzetti	Aye
E. Sturgis	Aye
E. Moura	Aye
C. Beasley	Aye
M. Beam	Aye
R. Egan	Aye
P. Gordon	Aye

### C. Vote - Naloxone (Narcan) Administration and Overdose Response Policy

M. Beam made a motion to approve the Naxolone policy as written; based on new state guidelines.

S. Reinhorn seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Harrigan	Aye
R. Egan	Aye
F. Fernau	Aye
P. Gordon	Aye
K. Williams	Aye
M. Turnbull	Aye
L. Hayner	Aye
S. Reinhorn	Aye
S. Razzetti	Aye
J. Fredericksen	Aye
N. Odekirk Hatlevig	Aye
M. Beam	Aye
E. Sturgis	Aye
K. Kintzing	Aye
E. Moura	Aye
C. Beasley	Aye
T. Testa	Aye

**D. Vote - Concussion Policy**

E. Sturgis made a motion to approve the Concussion Policy as written.

T. Testa seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Razzetti	Aye
L. Hayner	Aye
S. Reinhorn	Aye
R. Egan	Aye
N. Odekirk Hatlevig	Aye
E. Moura	Aye
E. Sturgis	Aye
M. Turnbull	Aye
M. Beam	Aye
T. Testa	Aye
K. Williams	Aye
B. Harrigan	Aye
P. Gordon	Aye
K. Kintzing	Aye
F. Fernau	Aye
J. Fredericksen	Aye
C. Beasley	Aye

**E. Vote - Nature's Classroom**

N. Odekirk Hatlevig made a motion to approve the Division I overnight field trip to Nature's Classroom October 5 - 7, 2026.

J. Fredericksen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Harrigan	Aye
E. Sturgis	Aye
M. Beam	Aye
C. Beasley	Aye
S. Razzetti	Aye
F. Fernau	Aye
N. Odekirk Hatlevig	Aye
S. Reinhorn	Aye
P. Gordon	Aye
M. Turnbull	Aye
R. Egan	Aye
T. Testa	Aye
K. Kintzing	Aye
L. Hayner	Aye
K. Williams	Aye
E. Moura	Aye
J. Fredericksen	Aye

**F. Vote - Courtyard Architect Selection**

K. Williams made a motion to to approve waiving the internal procurement process to approve use of current architect for courtyard project.

E. Sturgis seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Harrigan	Aye
C. Beasley	Aye
F. Fernau	Aye
K. Williams	Aye
J. Fredericksen	Aye
S. Reinhorn	Aye
E. Sturgis	Aye
M. Beam	Abstain
K. Kintzing	Aye
P. Gordon	Aye
M. Turnbull	Aye
E. Moura	Aye
L. Hayner	Aye
T. Testa	Aye
N. Odekirk Hatlevig	Aye

**Roll Call**

S. Razzetti            Aye  
R. Egan                Aye

**G. Vote - Courtyard use of Reserve Funds**

L. Hayner made a motion to use capital reserve funds to pay for the courtyard project architect.

R. Egan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Beam                Abstain  
R. Egan                Aye  
S. Reinhorn            Aye  
L. Hayner               Aye  
S. Razzetti             Aye  
E. Moura               Aye  
T. Testa                Aye  
K. Kintzing            Aye  
E. Sturgis              Aye  
N. Odekirk Hatlevig   Aye  
J. Fredericksen        Aye  
K. Williams            Aye  
P. Gordon              Aye  
M. Turnbull            Aye  
B. Harrigan            Aye  
C. Beasley             Aye  
F. Fernau               Aye

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
N. Odekirk Hatlevig

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**Documents used during the meeting**

- Francis Parker Courtyard Renderings\_KZLA.pdf
- 2026 April Executive Director Report.pdf
- Reporting draft Q3 3-31-26.pdf

- DESE Approved Wellness Policy 3-27-26.pdf
- Naloxone Policy 3-31-26.pdf
- Concussion Policy 2026.pdf
- Nature's Classroom letter 2026-2027.pdf