APPROVED

F.W. Parker Charter Essential School

Minutes

Board of Trustees Meeting

Date and Time
Thursday October 9, 2025 at 6:45 PM

Location
Parker School

http://parker.school/boardoftrusteesmeeting

Trustees Present
B. Harrigan, C. Beasley, E. Moura (remote), E. Sturgis (remote), F. Fernau (remote), L. Hayner, M. Beam, M. Turnbull, N. Odekirk Hatlevig, P. Gordon, R. Egan, S. Razzetti, S. Reinhorn, T. Testa

Trustees Absent
J. Fredericksen, K. Kintzing, K. Williams

Trustees who arrived after the meeting opened
C. Beasley, E. Moura, E. Sturgis

Guests Present
B. Wilusz, D. Merriam, K. Tedstone, M. Beganski, M. McKenna

I. Opening Items

A. Record Attendance and Guests

C. Beasley arrived.
E. Sturgis arrived.
E. Moura arrived.

B. Call the Meeting to Order

P. Gordon called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Thursday Oct 9, 2025 at 6:52 PM.

C. Approve Minutes

L. Hayner made a motion to approve the minutes from Board of Trustees Retreat on 09-12-25.
M. Beam seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Development update

A. Review Case Statement

Katrina Tedstone shared YTD fundraising activity report and revised case statement using feedback from the September Board of Trustees meeting.

The Board is at 94% committed to donate for the year

B. Practice your pitch

Board members paired up and practiced talking about Parker.

III. Executive Director report & goal setting

A. Executive Director report

Brian presented the Exec Director report . Recognition of Luciana and Ginny Tang who spoke at the State House on behalf of charter schools.

B. Goal setting

Sonia Razetti presented the board goals for the year:

Brian Harrigan presented the Executive Director goals for the year:

Tiffany Testa and Caroline Beasely presented the DEI committee goals:

Martin Turnbull presented the facilities goals for the year:

Pam Gordon presented the enrollment committee goals:

Ellen Sturgis presented finance committee goals

Nicole Odekirk presented the governance goals

Stefanie Reinhorn presented the development goals for the year:

IV. Enrollment Committee update & discussion

A. Enrollment Committee update and discussion

Deb Merriam presented enrollment data from 2016 to present show applications up and withdrawals down.

We are still in post pandemic correction. After the class of '26 graduates there will be no students who started during the pandemic.

We are seeing older students withdrawing as a bigger percentage than 10 years ago.

Based on how we are accepting applications we have higher decline rate. A different applicant pool means more applications come from families who do not know the school.

V. Instructional goals and accountability metrics

A. Instructional goals

Bex Wilusz, Principal, presented the following Instructional Goals for the faculty this year...

1. How do we shape our diversity, equity and inclusion (DEI) work so that it reflects our core values and sheds light on areas of growth? (aligns to Common Principles #3, 7, 10)
2. How do we shape and sustain a culture of decency and trust? (CP #7)
3. How do we coach (both support and challenge) students in ways that shape learning? (CP #5)

The board discussed the instructional goals, with members of the DEI Committee stressing the importance of cultural competency PD.

B. Accountability metrics

As a follow-up to the charter renewal, the board discussed accountability metrics and the question 'Are we the school we set out to be?' The board will vote on what Parker is to be measured against as outlined in the accountability plan and Parker's instructional leaders will communicate with DESE.

Key design elements for meeting accountability criteria:
1. Parker will remain an Essential School, guided by the Ten Common Principles of Essential Schools
2. Students will demonstrate mastery through public exhibitions of their work

3. Students will learn to use their minds well in a skills-based curriculum where they develop their individual potential through use of the revision process (feedback, self-correction) to meet high standards
4. Teachers will regularly engage in collective planning and develop individual reflective practice

VI. Review FY25 Audit & Sidewalk Project Closeout

A. Review FY25 Audit

Ellen Sturgis presented the independent review of Parker's finances and the audit results. The finance committee reviewed the audit at their September meeting and determined that Parker's business management is sound and stable.

B. Sidewalk Project Closeout

Michelle McKenna reported that the update to the front circle and walkway is complete and totaled $401,058

VII. Other Business

A. Comments from the Public

B. Accountability Metrics

S. Reinhorn made a motion to Approve the accountability metrics as presented.
R. Egan seconded the motion.
The board **VOTED** to approve the motion.

C. Accept FY25 Audit as presented

E. Sturgis made a motion to Accept the FY25 audit as presented.
L. Hayner seconded the motion.
The board **VOTED** to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
N. Odekirk Hatlevig

Documents used during the meeting

- Parker Case Statement Draft 10-2025.pdf
- 2025 October Executive Director Report.pdf
- Enrollment for BoT Oct 2025.pdf
- 25-26 Goals (final).pdf
- 2025 Accountability Plan FWPCES. Provisionally Approved (002).pdf
- FWP_Charter_Essential_School_319015_FS24_final_Draft.pdf