APPROVED

F.W. Parker Charter Essential School

Minutes

September '25 Governance Meeting

Date and Time
Tuesday September 9, 2025 at 7:30 AM

Location
parker.school/governancecommittee/

Committee Members Present
B. Harrigan, F. Fernau (remote), J. Fredericksen (remote), K. Tedstone (remote), N. Odekirk Hatlevig, P. Gordon (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Odekirk Hatlevig called a meeting of the Governance Committee of F.W. Parker Charter Essential School to order on Tuesday Sep 9, 2025 at 7:35 AM.

C. Approve Minutes

P. Gordon made a motion to approve the minutes from Governance Committee Meeting on 06-03-25.
J. Fredericksen seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

J. Fredericksen	Aye
B. Harrigan	Aye
P. Gordon	Aye
K. Tedstone	Abstain
N. Odekirk Hatlevig	Aye

Roll Call

F. Fernau Abstain

II. Governance

A. By-Law Discussion

P. Gordon summarized Parker's communications with DESE about the by-laws over summer. A few more changes need to be approved by DESE before a final acceptance vote by the Trustees. This includes identifying state and federal laws within the by-laws that a policy relates to. The by-laws have been in review with the lawyers and will be put before them again before going back to DESE.

Challenges with DESE in regards to changing primary liaisons and different directions from each were addressed and the committee brainstormed solutions.

DESE has communicated that academic accountability for the Trustees needs to be addressed in the by-laws.

P. Gordon explained she will include a cover letter in communications with DESE.

B. Harrigan asked for a DESE compliance standing agenda item for the committee going forward.

The committee briefly discussed new Trustee documentation and ongoing renewal documentation of sitting Trustees. B. Harrigan will discuss with Monique Beganski about getting all Trustee's material up to date.

B. Upcoming Meeting Schedule

N. Odekirk Hatlevig explained with each member's different schedules that 7:30 am meetings were probably best for the remainder of the year. The committee discussed a standing meeting schedule of Tuesdays the week before a Trustee meeting at 7:30 am.

C. October Meeting Priorities

N. Odekirk Hatlevig introduced Katrina Tedstone as a new sitting member of the Governance Committee.

In the year's recruitment strategy, the committee will be focused on development and Katrina will be a valuable member for recruitment.

The October meeting will focus on goals, committee recruitment, development focus on Trustee recruitment, and the by-laws.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 AM.

Respectfully Submitted,
N. Odekirk Hatlevig