

# F.W. Parker Charter Essential School

## Minutes

### Finance Committee Meeting

---

#### Date and Time

Monday February 10, 2025 at 5:30 PM

---

#### Committee Members Present

B. Harrigan, C. Soderman (remote), E. Sturgis, L. Clarke, M. McKenna, N. Odekirk Hatlevig (remote), R. Egan

#### Committee Members Absent

B. Muldoon, J. Appleton

---

#### I. Opening Items

##### A. Record Attendance and Introductions if needed

##### B. Call the Meeting to Order

C. Soderman called a meeting of the Finance Committee of F.W. Parker Charter Essential School to order on Monday Feb 10, 2025 at 5:30 PM.

##### C. Approve Minutes

L. Clarke made a motion to approve the minutes from Finance Committee Meeting on 01-06-25.

B. Harrigan seconded the motion.

The committee **VOTED** to approve the motion.

##### Roll Call

E. Sturgis	Aye
B. Muldoon	Absent
M. McKenna	Aye
B. Harrigan	Aye
N. Odekirk Hatlevig	Aye
C. Soderman	Aye
L. Clarke	Aye

**Roll Call**

J. Appleton	Absent
R. Egan	Abstain

**D. Approve Minutes**

N. Odekirk Hatlevig made a motion to approve the minutes from Finance Committee Meeting - Parker Finance 101 on 02-04-25.

E. Sturgis seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

N. Odekirk Hatlevig	Aye
L. Clarke	Aye
C. Soderman	Aye
M. McKenna	Aye
B. Muldoon	Absent
B. Harrigan	Aye
R. Egan	Abstain
J. Appleton	Absent
E. Sturgis	Aye

**II. Finance**

**A. FY26 Tuition Budget Preview**

Michelle presented updated per pupil revenue assumptions for FY26. Based on updated numbers from the Governor's budget and input from districts regarding currently planning, Michelle explained that the increase could be as high as 5% but she felt more like 3-4% was a more reasonable range. the committee endorsed the used of 3.75% inflation factor as well as 390 students as a basis to start budget planning.

**B. Strategic Plan Implementation Costs**

E. Sturgis made a motion to to approve the FY26 drawdown of \$245,000 from reserves as part of a 3 year conceptual plan to drawn up to \$533,000 from reserves to support the rollout of the strategic plan.

L. Clarke seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

R. Egan	Abstain
J. Appleton	Absent
E. Sturgis	Aye
L. Clarke	Aye
N. Odekirk Hatlevig	Aye
B. Muldoon	Absent
B. Harrigan	Abstain

**Roll Call**

M. McKenna	Aye
C. Soderman	Aye

**C. Q2 results FY24**

Michelle presented the Q2 FY25 results and year end projections as attached. Michelle explained that after the \$300,000 mid year bonus, she still anticipates adding to reserves from an operating surplus at the end of FY25.

**III. Closing Items**

**A. Adjourn Meeting**

N. Odekirk Hatlevig made a motion to to adjourn.

C. Soderman seconded the motion.

next meeting 3/13 5:30-7

The committee **VOTED** to approve the motion.

**Roll Call**

L. Clarke	Aye
M. McKenna	Aye
J. Appleton	Absent
B. Harrigan	Aye
C. Soderman	Aye
B. Muldoon	Absent
R. Egan	Abstain
N. Odekirk Hatlevig	Aye
E. Sturgis	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,  
M. McKenna

---

**Documents used during the meeting**

- 2-10-25 fincom.pptx