APPROVED

F.W. Parker Charter Essential School

Minutes

Facilities Committee Meeting

Date and Time
Tuesday November 26, 2024 at 11:30 AM

http://parker.school/facilitiescommittee

Committee Members Present
B. Harrigan, J. Marshall, M. McKenna, M. Turnbull, P. MacDonald

Committee Members Absent
B. Bettencourt

Guests Present
Christina Soderman

I. Opening Items

A. Record Attendance, guests and introductions

B. Call the Meeting to Order

M. McKenna called a meeting of the Facility Committee of F.W. Parker Charter Essential School to order on Tuesday Nov 26, 2024 at 11:35 AM.

C. Approve Minutes

M. Turnbull made a motion to approve the minutes from Facilities Committee on 03-04-24.
B. Harrigan seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

B. Harrigan	Aye
J. Marshall	Aye
M. Turnbull	Aye

Roll Call

B. Bettencourt Absent
M. McKenna Aye
P. MacDonald Abstain

II. Facility

A. Sidewalk project

Michelle and Martin updated the committee on the sidewalk project. The scope was slightly decreased (sidewalk not as wide, less plantings and benches). Current estimate is at $400k. Devens needs to approve of changes before hopefully going out for bids in the next month.

B. Review Upcoming Facilities needs

The committee discussed the 2021 plan for upcoming projects. The committee agreed that the current projects include the sidewalk (estimate approx $300k from reserves with rest privately fundraised), the courtyard and windows (assume $300k from reserves with the rest privately fundraised), and bathroom renovations ($50k from reserves). The committee also agreed on the need for apprx $250k in other emergency funding. The committee did not believe any other projects were of immediate need. The committee also agreed that the strategic direction should inform future facilities spending beyond the current planned uses. The committee agreed that the remaining funds, after holding $750k to $1 million back in the facilities reserve, could be reallocated to the general reserve at the direction of the board.

III. Closing Items

A. Adjourn Meeting

P. MacDonald made a motion to adjourn the meeting.
J. Marshall seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:30 PM.

Respectfully Submitted,
M. McKenna

Documents used during the meeting

- capital plan Board Nov 2021.pdf
- Strategic Plan 2024.pdf