APPROVED

F.W. Parker Charter Essential School

Minutes

Governance Committee Meeting

Date and Time
Tuesday June 3, 2025 at 7:30 AM

Committee Members Present
B. Harrigan, J. Fredericksen (remote), M. Lindsey (remote), N. Odekirk Hatlevig (remote), P. Gordon (remote)

Committee Members Absent
F. Fernau, M. Edgar

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Lindsey called a meeting of the Governance Committee of F.W. Parker Charter Essential School to order on Tuesday Jun 3, 2025 at 7:31 AM.

C. Approve Minutes

P. Gordon made a motion to approve the minutes from Governance Committee Meeting on 04-29-25.
N. Odekirk Hatlevig seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Charter Association Survey Result takeaways

The Committee shared takeaways from the June 2nd meeting with Robert Carpenter from the Mass. Charter Public School Association. Matt, Pam, and Nicole identified the results confirmed existing areas of growth for the Board. Matt also said he thought the MCPSA resources could be useful for new trustees.

Brian confirmed that the orientation date for new trustees would be September 4 from 2-6 pm.

Nicole suggested moving the time until later to better fit with the work schedule requirements of new trustees, and Brian added that new trustees could be invited to find a time to come to Parker for a lunch session with kids and tour the school.

Brian suggested inviting a board member who just finished year 1 on the Board, as well.

B. By-law Change Update

Pam shared that DESE has not yet informed her whether the bylaw changes have been approved.

The question of whether a special meeting in the summer may be needed to approve the changes once DESE has approved them. That question was left open.

Brian will take on asking what needs to be done to inform DESE about leadership changes at Parker.

C. 25-26 Trustee Slate

Nicole shared the draft of the new trustee slate with the committee and noted there are still a few edits needed.

Brian asked about having headshots for trustees. The Committee decided that either asking trustees to come to Parker on Registration day or having a photographer come to the Board retreat.
J. Fredericksen made a motion to approve the presentation and slate of trustees for the 2025-26 year.
P. Gordon seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Governance Committee Members Next Year

Nicole said that to her knowledge Pam, Brian, Julie and herself would be staying on the committee. She raised a concern about having Governance Committee too small and causing a quorum unintentionally.
Julie suggested seeking out someone who the committee anticipates may be a likely candidate for becoming a trustee could be a good fit.
Nicole suggested asking Katrina about interest in joining Governance.
Brian suggested a potential alumni donor as someone who may be a possibility.

E. Updating Prospect pipeline Tracking

Nicole stated that shifting responsibility for having the prospect pipeline spreadsheet should shift to Brian and/or Monique.

Pam also added that asking Bex, Parker's new principal, to be on the Enrollment committee. Brian said that was a good idea and Carter, Parker's Dean of Students, would be a good addition as well.

F. Hybrid Norms

Brian stated that hybrid meetings are not working at the moment and consideration of technology changes may be in order to improve meetings.
Brian will take on exploring technology options before hybrid norms are finalized.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 AM.

Respectfully Submitted,
M. Lindsey