

APPROVED

# F.W. Parker Charter Essential School

## Minutes

### Enrollment Committee

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#### Date and Time

Tuesday January 14, 2025 at 3:30 PM

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Meeting ID: 256 155 027 587

Passcode: FV2UvZ

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#### Committee Members Present

B. Harrigan (remote), C. Beasley (remote), H. Pierpont (remote), M. Beganski (remote), P. Gordon (remote)

#### Committee Members Absent

*None*

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

P. Gordon called a meeting of the Enrollment Committee of F.W. Parker Charter Essential School to order on Tuesday Jan 14, 2025 at 3:31 PM.

#### C. Approve Minutes

H. Pierpont made a motion to approve the minutes from Enrollment Committee on 12-10-24.

C. Beasley seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

P. Gordon Aye

B. Harrigan Aye

C. Beasley Aye

### **Roll Call**

M. Beganski Aye

H. Pierpont Aye

## **II. Enrollment**

### **A. Current enrollment status**

- Currently have 390 students, 1 leaving, 2 on the bubble
- 2/15 locks enrollment for year
- 8 midyear lottery applicants; hoping for 3 admits
- Budgeted for 370
- Last year at this time we had 361 students
- Would like to increase 7th grade number of applications and acceptances
- Current number of applications is on track with past years

### **B. Information session plans and culturally responsive engagement**

- Will hold student ambassador training on Wed & Thu in prep for information sessions
- Working with Carter on student activity portion of information session
- Larger groups of visitors planned with teachers and students helping with activity which will give prospective students some exposure to advisory and academics
- Structure of information sessions is improved
- How can we make sure information sessions are culturally inclusive -> Good visuals in the building helps
- Plan to host companion Q&A session during basketball clinic at BGCFL

### **C. Pre/post information session surveys and data collection**

- Survey families at information sessions to help us learn to meet the needs of families learning about us
- Use results to be responsive to needs and to influence the presentation
- Create poll to distribute during information sessions
- How are we engaging parents as part of the community
- Will start with a few questions during tomorrow morning's Q&A coffee with admitted midyear families and take note of questions
- Brian will draft some survey questions for next Thursday morning's information session and send out to committee by Monday for feedback

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:28 PM.

Respectfully Submitted,  
M. Beganski

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**Documents used during the meeting**

*None*