APPROVED

F.W. Parker Charter Essential School

Minutes

Enrollment Committee

Date and Time
Tuesday January 14, 2025 at 3:30 PM

Join the meeting now
Meeting ID: 256 155 027 587
Passcode: FV2UvZ

Committee Members Present
B. Harrigan (remote), C. Beasley (remote), H. Pierpont (remote), M. Beganski (remote), P. Gordon (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

P. Gordon called a meeting of the Enrollment Committee of F.W. Parker Charter Essential School to order on Tuesday Jan 14, 2025 at 3:31 PM.

C. Approve Minutes

H. Pierpont made a motion to approve the minutes from Enrollment Committee on 12-10-24.
C. Beasley seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

B. Harrigan	Aye
H. Pierpont	Aye
P. Gordon	Aye

Roll Call
M. Beganski Aye
C. Beasley Aye

II. Enrollment

A. Current enrollment status

- Currently have 390 students, 1 leaving, 2 on the bubble
- 2/15 locks enrollment for year
- 8 midyear lottery applicants; hoping for 3 admits
- Budgeted for 370
- Last year at this time we had 361 students
- Would like to increase 7th grade number of applications and acceptances
- Current number of applications is on track with past years

B. Information session plans and culturally responsive engagement

- Will hold student ambassador training on Wed & Thu in prep for information sessions
- Working with Carter on student activity portion of information session
- Larger groups of visitors planned with teachers and students helping with activity which will give prospective students some exposure to advisory and academics
- Structure of information sessions is improved
- How can we make sure information sessions are culturally inclusive -> Good visuals in the building helps
- Plan to host companion Q&A session during basketball clinic at BGCFL

C. Pre/post information session surveys and data collection

- Survey families at information sessions to help us learn to meet the needs of families learning about us
- Use results to be responsive to needs and to influence the presentation
- Create poll to distribute during information sessions
- How are we engaging parents as part of the community
- Will start with a few questions during tomorrow morning's Q&A coffee with admitted midyear families and take note of questions
- Brian will draft some survey questions for next Thursday morning's information session and send out to committee by Monday for feedback

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:28 PM.

Respectfully Submitted,
M. Beganski

Documents used during the meeting

None