# F.W. Parker Charter Essential School

## **Minutes**

## November DevComm Meeting

#### **Date and Time**

Wednesday November 13, 2024 at 7:30 AM

#### Location

zoom- https://us02web.zoom.us/j/88332269440?pwd=2oQbgSPnWBaqsRc6a5AnLHOrvbhOtl.1

This meeting will be virtual on Zoom at this link: <a href="http://parker.school/developmentcommittee.">http://parker.school/developmentcommittee.</a>

Fundraising is a conscious process of building a community of donors who are invested in the success of your work, both financially and otherwise. -Paola Cubias

#### **Committee Members Present**

B. Harrigan (remote), D. Van Patten (remote), G. Tang (remote), J. MacDonald (remote), J. Saxe (remote), K. Tedstone (remote), L. Acton (remote), M. Cole (remote), S. Cole (remote), S. Reinhorn (remote)

#### **Committee Members Absent**

J. Fredericksen, M. Kosinski-Collins

#### I. Opening Items

#### A. Record Attendance and Guests

## B. Call the Meeting to Order

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Wednesday Nov 13, 2024 at 7:30 AM.

#### C. Approve Minutes

- J. Saxe made a motion to approve the minutes from September DevComm meeting on 09-18-24.
- D. Van Patten seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### II. Development 2024-2025

### A. Updates from subcommittees

Each subcommittee gave an update as to the work they have been doing.

Alumni-

create a job description for the Class Representatives work on contact information research GivingTuesday strategizing Alumni match information

Fund-

GivingTuesday work

Strategy around the goals for each constituency

Mailer feedback

Brian's friday letter going out this week about the fund

30th-

graduate family social to be held in January/February

Ticket prices set

Music decision- band vs spotify music

Raffle and Auction will be a part of the evening

#### B. Next steps

Additionally-

Brian updated the group about the Development Consultant RFP that recently went out.

### III. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 AM.

Respectfully Submitted,

K. Tedstone