# F.W. Parker Charter Essential School

# **Minutes**

# **Board Meeting**

### **Date and Time**

Tuesday June 14, 2016 at 6:45 PM

### Location

Room 27 at Parker

#### **Trustees Present**

B. Amici, C. Lower, C. Stack-Haan, J. Bartsch, J. Wood, K. Reeves, L. Warner, M. Smith, M. Smith, M. VanderWilden, P. MacDonald, S. Roach, T. Sumner

# **Trustees Absent**

J. Adams, J. Howard

#### **Guests Present**

Christine Regan-Davi, Lauren Mountain, Stef McNamara

# I. Opening Items

### A. Record Attendance and Guests

Cheryl welcomed tonight's guests and led the Board in reflections about the life of Bill Allen, former Parker trustee who recently passed away.

# B. Call the Meeting to Order

C. Lower called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Tuesday Jun 14, 2016 at 6:45 PM.

# C. Approve Minutes

- S. Roach made a motion to approve the minutes from Board Meeting on 05-10-16.
- P. MacDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Topics for Discussion**

# A. Recognizing our outgoing trustees

Cheryl thanked the departing Trustees for their service to the school.

# B. Principal Evaluation Committee: Summary of Todd's Evalution

Julie provided an overview of the Principal Evaluation Committee's Executive Summary of Todd's evaluation for the 2015-2016 school year.

### C. Norms Review

Cheryl led the Board in a reflection on its norms. In small groups, Board members discussed, and then shared out, the strengths and areas of growth for monthly meetings.

### III. Principal's Report

# A. Principal's Report

Todd answered questions about his distributed Principal's Report. He and other Board members reflected on graduation and the junior retreat.

### IV. Items for Statutory Approval + Second Reads

### A. Overnight Field Trip Approval

- S. Roach made a motion to approve the field trip proposal, with a revision that this will happen during February vacation, not April vacation.
- P. MacDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

# **V. Public Comments**

#### A. New item

There were no comments from the public.

### VI. Votes

### A. Votes this month

- J. Wood made a motion to accept the Executive Summary of the evaluation of Todd for the 2015-2016 year, as presented by the Principal's Evaluation Committee.
- S. Roach seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

C. Lower Aye
J. Howard Absent

#### **Roll Call**

K. Reeves Aye L. Warner Abstain B. Amici Aye M. VanderWilden Aye T. Sumner Abstain M. Smith Abstain P. MacDonald Aye C. Stack-Haan Aye J. Bartsch Aye J. Adams Absent S. Roach Aye M. Smith Aye J. Wood Aye

### VII. New Business

### A. New item

Kayla advocated for having another alumni trustee on the Board.

# **VIII. Annual Meeting**

# A. Annual Meeting to Elect Trustees and Officers

T. Sumner made a motion to approve the recommended slate of returning and new trustees and the slate of officers: Trustees: Caroline Beasley (new) Christine Regan-Devi (new) Theresa Espinola (new) Kayla Reeves (returning) Cindy Stack-Haan (returning) The new slate of officers: Chair: Cheryl Coonahan Vice Chair: Steve Roach Treasurer: Jane Adams Clerk: Laura Warner.

C. Lower seconded the motion.

The board **VOTED** unanimously to approve the motion.

# IX. Closing Items

# A. Adjourn Meeting

- M. Smith made a motion to adjourn the meeting.
- M. Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,

M. Smith