

APPROVED

# F.W. Parker Charter Essential School

## Minutes

### Facilities Committee

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#### Date and Time

Monday March 4, 2024 at 1:00 PM

#### Location

microsoft teams meeting

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<http://parker.school/facilitiescommittee>

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#### Committee Members Present

B. Harrigan, J. Marshall, M. McKenna, M. Turnbull, T. Niemaszyk

#### Committee Members Absent

B. Bettencourt, J. Romeo, P. MacDonald

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### I. Opening Items

#### A. Record Attendance, guests and introductions

#### B. Call the Meeting to Order

M. McKenna called a meeting of the Facility Committee of F.W. Parker Charter Essential School to order on Monday Mar 4, 2024 at 1:10 PM.

#### C. Approve Minutes

B. Harrigan made a motion to approve the minutes from Facility Committee Meeting on 03-24-23.

J. Marshall seconded the motion.

The committee **VOTED** to approve the motion.

### II. Facility

#### A. Sidewalk project

Michelle reviewed that the committee had recommended option 3 as attached to the packet to the Board in March 2023. The designer continued with drafting plans and determined that the cost of option 3 as drawn was in now in excess of \$700k. Brian and Michelle worked with designer to adjust the drawings to include 1) more plantings and less concrete area 2) wood benches as opposed to cement blocks and 3) removed the additional sidewalk along the entrance way. Michelle explained that these modifications brought the cost estimate down to \$420k. The project is presently in the bid stage.

Michelle discussed the bid docs and drawing and promised to share a full set after the meeting. Michelle explained that the job is subject to prevailing wage which was included as part of the bid package. Bid are due 3/13/24.

M. Turnbull made a motion to recommend to the Board an increase in spending on the project from \$300k to \$450k to cover the updated estimate.

T. Niemaszyk seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### III. Closing Items

#### A. Adjourn Meeting

B. Harrigan made a motion to adjourn.

M. Turnbull seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:35 PM.

Respectfully Submitted,

M. McKenna

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### Documents used during the meeting

- 2023-1006 Revised Rendering 10-9-23.pdf
- Parker School Entry Renderings\_2023-0309 March 2023.pdf