

# F.W. Parker Charter Essential School

## Minutes

### November DevComm Meeting

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#### Date and Time

Wednesday November 8, 2023 at 7:30 AM

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This meeting will be held in a hybrid manner- virtually via Zoom and can be accessed by committee members and the public at this link: <http://parker.school/developmentcommittee> or in person in room 33 at the Parker School.

*Fundraising is a conscious process of building a community of donors who are invested in the success of your work, both financially and otherwise.* -Paola Cubias

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#### Committee Members Present

B. Harrigan, H. Pierpont, J. Fredericksen (remote), J. MacDonald (remote), J. Saxe (remote), K. Tedstone, L. Acton (remote), M. Kosinski-Collins (remote), M. Smith (remote), S. Cole (remote), S. Reinhorn (remote)

#### Committee Members Absent

C. Jaffee, G. Tang, L. Mitchell, M. Cole, S. Cassat Green

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Wednesday Nov 8, 2023 at 7:30 AM.

#### C. Approve Minutes

J. Saxe made a motion to approve the minutes from October DevComm Meeting on 10-12-23.

S. Reinhorn seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Development 2020-2021**

### **A. Spring 2024 Event Planning**

Stef presented the more refined structure of the Spring '24 event and how it is proposed that we will break up the work. Stef shared a task tracking sheet to help subcommittees stay on track through this work.

An email will go out asking members which subcommittee they would like to work on.

### **B. Alumni Working Group**

Jocelyne shared the work that has been done by this group. A survey was sent out to ask for alums thoughts on this year's social gathering. It was decided to keep the event at Clover Road and the date is set as May 11th.

### **C. The Parker Fund 23-24**

Brian shared his work on creating a goal structure to work towards the \$200,000 Parker Fund goal. After it goes by the board, he will present it in more detail next month.

Katrina informed the group that the mailer has been approved and is currently at the printer awaiting a final proof before it goes to presses.

### **D. Matching Gift Work update**

Hannah shared the work that has been done in this area- and the success that we have received one matching gift and another is in the works!

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 AM.

Respectfully Submitted,  
K. Tedstone