

# F.W. Parker Charter Essential School

## Minutes

### December DevComm Meeting

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#### **Date and Time**

Wednesday December 13, 2023 at 7:30 AM

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This meeting will be held in a hybrid manner. It can be accessed virtually via Zoom at this link: <http://parker.school/developmentcommittee>. In-person attendees will meet in room 33 at the Parker School.

*Fundraising is a conscious process of building a community of donors who are invested in the success of your work, both financially and otherwise. -Paola Cubias*

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#### **Committee Members Present**

B. Harrigan, G. Tang (remote), H. Pierpont, J. Fredericksen (remote), J. MacDonald (remote), J. Saxe (remote), K. Tedstone, L. Mitchell (remote), M. Cole, M. Smith (remote), S. Reinhorn (remote)

#### **Committee Members Absent**

C. Jaffee, L. Acton, M. Kosinski-Collins, S. Cassat Green, S. Cole

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Wednesday Dec 13, 2023 at 7:30 AM.

#### **C. Approve Minutes**

H. Pierpont made a motion to approve the minutes from November DevComm Meeting on 11-08-23.

J. Saxe seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Development 2020-2021**

### **A. Spring 2024 Event Committee reports**

The group heard from the Nuts and Bolts subcommittee about the plan for the Spring '24 event. It was decided to be June 13 at the Devens Conference Center. Discussion also happened around ticket price and table packages.

The sponsorship subcommittee presented their thinking around sponsorship levels and how to approach businesses.

### **B. Alumni Working Group**

Did not have time to discuss

### **C. The Parker Fund 23-24**

Katrina gave a short report on the matching gift work that is happening and that we just had a \$5K matching gift come in.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 AM.

Respectfully Submitted,  
K. Tedstone