

# F.W. Parker Charter Essential School

## Minutes

### Finance Committee Meeting

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#### Date and Time

Tuesday May 9, 2023 at 5:45 PM

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#### Committee Members Present

B. Harrigan, B. Muldoon, C. Soderman, J. Appleton, M. McKenna, R. Madamba

#### Committee Members Absent

L. Clarke

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#### I. Opening Items

##### A. Record Attendance and Introductions as needed

##### B. Call the Meeting to Order

C. Soderman called a meeting of the Finance Committee of F.W. Parker Charter Essential School to order on Tuesday May 9, 2023 at 5:48 PM.

##### C. New Committee Member

J. Appleton made a motion to motion to nominate and accept Richard as part of the committee.

B. Muldoon seconded the motion.

Introductions and backgrounds were exchanged

The committee **VOTED** to approve the motion.

#### Roll Call

B. Muldoon Aye

M. McKenna Aye

C. Soderman Aye

B. Harrigan Aye

J. Appleton Aye

L. Clarke Absent

R. Madamba Abstain

#### **D. Approve Minutes**

B. Muldoon made a motion to approve the minutes from Finance Committee Meeting on 04-04-23.

C. Soderman seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **II. Finance**

#### **A. Q3 Results and Year End Projections**

Michelle presented the results for Q3FY23 and some of the projections for fiscal year end. All information points to ending the year on or above budget.

#### **B. Audit timeline**

Michelle reported that the audit will happen the first week of August. Michelle mentioned that the audit team will transition after this year's audit to get a clean set of eyes. John asked if there was any additional work to be done on the lunch program because of increased volume. Michelle will inquire.

### **III. Closing Items**

#### **A. Adjourn Meeting**

C. Soderman made a motion to to adjourn meeting.

B. Harrigan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,

M. McKenna

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#### **Documents used during the meeting**

- Q3 Dashboard.pdf