

# F.W. Parker Charter Essential School

## Minutes

### February Governance Meeting

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#### Date and Time

Tuesday February 7, 2023 at 8:00 AM

#### Location

<http://parker.school/governancecommittee>

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#### Committee Members Present

A. Jolly (remote), B. Harrigan, F. Fernau (remote), G. Penna (remote), J. Fredericksen (remote), M. Edgar, M. Lindsey, N. Odekirk Hatlevig (remote), S. von Conta (remote), T. Testa (remote)

#### Committee Members Absent

None

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

N. Odekirk Hatlevig called a meeting of the Governance Committee of F.W. Parker Charter Essential School to order on Tuesday Feb 7, 2023 at 8:03 AM.

#### C. Approve Minutes

T. Testa made a motion to approve the minutes from January Governance Meeting on 01-09-23.

J. Fredericksen seconded the motion.

The committee **VOTED** to approve the motion.

### II. Governance

#### A. Check-in with Katrina

Katrina shared ideas of potential committee and BoT members. She and Julie met with **Melissa** Fetterhoff from the Devens Chamber of Commerce about rebuilding Parker's

relationship with them after covid. Melissa encouraged Parker's attendance at Chamber events.

**B. Updates on current prospects**

Members updated on other candidates currently under consideration

**C. Tracking System Planning**

Board on Track has no tracking system. Matt has access to Trello now (!) it is a free option but is more of a workflow resource rather than candidate tracking. Matt will followup with Katrina about other options she may have as to what works for fundraising.

**D. Review draft of materials for new committee members**

Discussion of the draft materials for new committee members was moved to next month's agenda.

**E. Plan for Working Session**

The committee decided that a working meeting will be scheduled among various committee members to work on

1. Dashboard for recruiting
2. Succession Planning
3. New Members Packet
4. Strategic Priorities
5. Nomination Process
6. Tracking tools that Parker is currently

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,  
M. Lindsey