APPROVED

F.W. Parker Charter Essential School

Minutes

Facility Committee Meeting

Date and Time
Monday October 24, 2022 at 4:30 PM

Committee Members Present
B. Harrigan, J. Marshall, M. McKenna, M. Turnbull, P. MacDonald, T. Niemaszyk

Committee Members Absent
B. Bettencourt, J. Romeo

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Turnbull called a meeting of the Facility Committee of F.W. Parker Charter Essential School to order on Monday Oct 24, 2022 at 4:33 PM.

C. Approve Minutes

P. MacDonald made a motion to approve the minutes from Facility Committee Meeting on 09-07-22.
J. Marshall seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Facility

A. Sidewalk project

Michelle explained that the proposal received from KZLA was the only proposal. All references were excellent. Martin noted that firms have more work than can handle so firms are being selective about projects they want to get involved in, hence the reason for the limited proposals received. Committee felt comfortable going with the KZLA proposal.

B. Harrigan made a motion to to recommend engaging KZLA as the architect/engineering firm for the sidewalk/walkway project.
P. MacDonald seconded the motion.
The committee **VOTED** unanimously to approve the motion.

B. Committee Goals

Committee discussed the SMART goal format. The committee agreed that relooking at the CNA and updating the report to present out to the Board to reflect projects that may need to be completed in the next 10 years during the period of the next strategic plan. Measurable in that the report is updated and presented to the board.

III. Closing Items

A. Next meeting time

TBD based on project

B. Adjourn Meeting

J. Marshall made a motion to to adjourned.
M. Turnbull seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,
M. McKenna

Documents used during the meeting

- walkway2223.pdf
- parker school proposal kzla 10.17.22.pdf
- kzla supplemental quals materials.pdf
- SMART_Goal_Worksheet.docx
- 22-23 goals.pdf