APPROVED

F.W. Parker Charter Essential School

Minutes

Facilities Committee

Date and Time
Tuesday October 26, 2021 at 8:00 AM

Location
http://parker.school/facilitiescommittee

Committee Members Present
B. Bettencourt, J. Marshall, J. Romeo, M. McKenna, M. Turnbull, S. Roach, T. Sumner

Committee Members Absent
P. MacDonald

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. McKenna called a meeting of the Facility Committee of F.W. Parker Charter Essential School to order on Tuesday Oct 26, 2021 at 8:03 AM.

C. Approve Minutes

M. Turnbull made a motion to approve the minutes from Facility Committee Meeting on 05-25-21.
T. Sumner seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

S. Roach	Abstain
J. Romeo	Aye
J. Marshall	Aye
M. McKenna	Aye
M. Turnbull	Aye
B. Bettencourt	Aye

Roll Call

P. MacDonald Absent

T. Sumner Aye

II. Facility

A. Update on heating system upgrade

Michelle and Martin updated committee. System is in and operational. We are still working in getting the controls to function properly with the Daiken system and run the sequence of operations we requested. May be looking into different control companies if we are not successful. Martin explained that we want to get this correct ahead of phase 2.

B. Future planning for large longer range capital projects

Michelle and Martin presented an update on the 10 year capital planning. The committee agreed in general on the timeline and project list. The committee also agreed that we would recommend to the board that there is a need to save an increased amount on an annual basis. Presently that saving need looks like $250k per year. The committee would like to add in the "quality of life" projects on a 5-8 year basis and update the savings amount before recommending a number to the board. The committee also suggests the board begin thinking about the qualify of life projects to solicit feedback, create a list, and work with DevCom on determining which projects work for fundraising.

III. Closing Items

A. Adjourn Meeting

S. Roach made a motion to adjourn the meeting.
T. Sumner seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:55 AM.

Respectfully Submitted,
M. McKenna