APPROVED

F.W. Parker Charter Essential School

Minutes

Board of Trustees

Date and Time
Tuesday September 14, 2021 at 6:45 PM

Location
Parker School

Trustees Present
A. Jolly, C. Regan-Davi, G. Penna, J. Saxe, M. Lindsey, M. Silva-Rosa, M. Turnbull, N. Odekirk Hatlevig, S. Roach, T. Sumner, T. Testa

Trustees Absent
S. Reinhorn

Guests Present
K. Tedstone, M. Beganski, M. McKenna

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Regan-Davi called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Tuesday Sep 14, 2021 at 6:47 PM.

C. Approve Minutes

G. Penna made a motion to approve the minutes from Board Meeting on 06-08-21.
M. Silva-Rosa seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Roach	Aye
M. Lindsey	Abstain
M. Silva-Rosa	Aye

Roll Call

G. Penna	Aye
T. Testa	Aye
N. Odekirk Hatlevig	Abstain
M. Turnbull	Aye
J. Saxe	Aye
C. Regan-Davi	Aye
A. Jolly	Abstain
T. Sumner	Aye
S. Reinhorn	Absent

D. Welcome New Trustees

The group took a few moments to introduce themselves to each other and the two new trustees- Amy Jolly and Nicole Odekirk Hatlevig. The prompts were "what was the highlight of your summer?" and "what is your silver lining from COVID?"

II. Norms Review

A. Norms Review

Christine introduced the norms that are looked at every Fall as we start the year.
What are stretches:
-Keeping the board at the board level
-Making contributions crisp and clear
-Comfort level in a group setting

What we appreciate:
-Using and keeping a sense of humor helps

Christine asked if there were questions about the norms before moving on.

III. Leadership Transition Planning

A. Leadership Transition Planning

Christine explained to the group that we have a Succession Plan that was put in place in 2017. Christine allowed the group to talk about how they are feeling regarding Leadership Transition.

What hopes, concerns, or questions do you have?"
Topics included the scope of the position, name of the position, and guarding the essence of the school.

"What values are expressed in the Succession Plan?"
The group turned and talked in pairs on this topic.

"What values are expressed in each of the Plan's paragraphs?"

"How will we fund expenses associated with the Succession Plan?"
Glenn informed the group on the funding plan.

"Is the RFP consistent with the Succession Plan?"
The group broke up into groups to delve into this and the next question.

"Does the RFP express what we hope a consultant will provide?"

"Is the draft timeline consistent with the Succession Plan?"

IV. Principal's Report

A. Principal's Report

Todd asked for volunteers to track with the school closer regarding safety guidelines and any future decisions that may need to be made.

Todd reported about the opening of school and how students have been able to collaborate in meaningful ways. Matt and Tiffany expanded on this topic- talking about community building moments they have seen.

Todd fielded a question about enrollment.

V. Committee Reports

A. Facilities

Martin explained that the Facilities Committee will be working on a 1,3,5 plan for facility priorities.

B. Finance

Glenn told the group that the audit was clean and they will report out on that next month.

C. Development

Katrina informed the group about the fundraising summary from last year and the goals moving forward.

D. Diversity, Equity and Inclusion

Mario let the group know that there has been more new member interest, but the group has not yet met.

E. Governance

Christine updated the group on the work for this group this year

VI. Votes

A. Issue RFP

J. Saxe made a motion to accept the RFP.
M. Silva-Rosa seconded the motion.
The group voted to suspend the second read of the RFP
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,
M. Lindsey