APPROVED

F.W. Parker Charter Essential School

Minutes

Board Meeting

Date and Time
Tuesday December 8, 2020 at 6:45 PM

This meeting will be held remotely via Teams by using the following link:
http://parker.school/boardoftrusteesmeeting

Trustees Present
B. Balasubramanyam (remote), C. Regan-Davi (remote), G. Penna (remote), J. Saxe (remote), M. Lindsey (remote), M. Silva-Rosa (remote), M. Turnbull (remote), M. VanderWilden (remote), S. Reinhorn (remote), S. Roach (remote), T. Sumner (remote)

Trustees Absent
T. Testa, Z. Basma

Guests Present
D. Van Patten (remote), George Clancy (remote), K. Tedstone (remote), M. Beganski (remote), M. McKenna (remote)

I. Opening Items

A. Record Attendance and Guests

George Clancy appears as a guest in the attendance. This is incorrect but cannot be edited. At the time of this meeting, George was a voting Board Member. All votes recorded in these minutes were unanimous and included George's vote.

B. Call the Meeting to Order

S. Roach called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Tuesday Dec 8, 2020 at 6:46 PM.

C. Approve Minutes

S. Roach made a motion to approve the minutes from Board Meeting on 11-10-20.
J. Saxe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
T. Sumner	Aye
T. Testa	Absent
M. VanderWilden	Aye
M. Lindsey	Aye
Z. Basma	Absent
B. Balasubramanyam	Aye
S. Reinhorn	Aye
C. Regan-Davi	Aye
M. Silva-Rosa	Aye
S. Roach	Aye
M. Turnbull	Abstain
J. Saxe	Aye
G. Penna	Aye

II. Telling the Story

A. Telling the Story

Katrina Tedstone introduced the "Telling the Story" activity to the Board. Katrina explained the activity - matching the 10 Common Principles with real applications from daily life at Parker. Katrina assigned attendees to one of three breakout groups and groups were given 20 minutes to engage with the activity. After 20 minutes, attendees reconvened in the larger group to discuss the process and share observations from their smaller group discussions.
Katrina said there will be time allocated to build on this activity during the January Board Retreat.

III. Principal's Report

A. Principal's Report

Todd Sumner said that the annual Board Retreat will be held remotely on January 12 from 4 - 7:15pm. Todd said that the retreat would be facilitated by John Tarvin and said the general outline will be:
A. Conversations with Students
B. Capacity Building / Telling the Story
C. Goals Review and Goal Setting

Todd asked Board Members to consider this question and to be prepared to discuss it at the retreat - "At the end of the pandemic, when we look back at our Board's work, how will we know we've been successful?"

- Martin Turnbull said the Board should be prepared to hit the ground running and help students who have fallen behind.
- Christine Regan-Davi said the Board should set goals that are not reacting to the environment and provide something measurable.
- Stefanie Reinhorn said providing support and a holding environment for teachers and administrators so Parker emerges with faculty and leadership intact.
- Mary-Wren VanderWilden said that the Board will need to transition from keeping afloat to higher strategic aims.
- Jennifer Saxe said the Board should revisit their Strategic Plan.
- Steve Roach said this question could be asked of the students who will participate in the retreat.

Todd said that surveys would be sent to parents and students in the next few days to collect views on Remote Plus learning and moving forward. Todd said Parker would continue with the Remote Plus plan for the rest of the semester.

IV. Committee Reports

A. Facilities

Martin Turnbull said that the Climate Control project is close to 100% done. Martin said that staff is learning how to use the control system.

B. Finance

Glenn Penna said there are no updates from the Finance Committee.

Michelle McKenna said the state budget for FY21 is not yet final - it was passed in the legislature and will be sent to the Governor for approval. Michelle said the proposed budget includes a 1.99% increase for inflation over last year's budget and 53 million dollars for COVID expenses with 3 million of that allocated to be divided between the state's charter schools.

Todd Sumner said Parker's budget development for FY22 will start with a different assumptions in terms of revenue. Todd said that the Student Opportunity Act will likely not be funded anytime soon.

Glenn said the Board Retreat will include time to think about finances.

C. Development

Katrina Tedstone said:

- the Essential Commitment Fund is over $112K - at this time last year, it was $52K
- Giving Tuesday focused on alums and was successful

• additional Development highlights are included in the Board Meeting packet

D. Diversity, Equity and Inclusion

Mario Silva-Rosa said there is nothing to report at this time.

E. Governance

George Clancy said the Governance Committee met in early November to review the Board assessment process and to discuss potential Board vacancies.

George said the Board on Track assessment tool determines a 1-5 rating with 5 being excellent and the assessment of the Parker Board was 5. George said while the process is a bit flawed, it is worthwhile. He said a better process would allow for narrative comment.

George said future work of the committee should include:

• an annual review of Open Meeting procedures by the Board
• review of the school leader succession plan

George said four Board members may term out in June which would bring the total number of Trustees to nine - the minimum under the bylaws. George asked Board members with expiring terms to be please notify the Governance Committee so conversations can be had.

George said Trello revisions implemented by Balu Balasubramanyam have made the system more user friendly.

V. Other Business

A. Comments from the public

There were no comments from the public.

VI. Closing Items

A. Adjourn Meeting

T. Sumner made a motion to adjourn the meeting.
M. VanderWilden seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
M. Lindsey