APPROVED

F.W. Parker Charter Essential School

Minutes

Board Meeting

Date and Time
Tuesday November 10, 2020 at 6:45 PM

This meeting will be held remotely via Teams by using the following link:
http://parker.school/boardoftrusteesmeeting

Trustees Present
B. Balasubramanyam (remote), C. Regan-Davi (remote), G. Clancy (remote), G. Penna (remote), J. Saxe (remote), M. Lindsey (remote), M. Silva-Rosa (remote), M. Turnbull (remote), M. VanderWilden (remote), S. Reinhorn (remote), S. Roach (remote), T. Sumner (remote), Z. Basma (remote)

Trustees Absent
T. Testa

Guests Present
D. Van Patten (remote), K. Tedstone (remote), M. Beganski (remote), M. McKenna (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Roach called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Tuesday Nov 10, 2020 at 6:45 PM.

C. Approve Minutes

S. Roach made a motion to approve the minutes from Board Meeting on 10-13-20.
T. Sumner seconded the motion.
Christine Regan-Davi suggested a modification to the minutes. The minutes stated, "Balu will be a member of the Governance Committee." As he is already a member of the

Governance Committee, she suggested removing this sentence. The sentence was removed.
The board **VOTED** to approve the motion.

Roll Call

T. Testa	Absent
J. Saxe	Aye
G. Penna	Aye
S. Roach	Aye
M. Turnbull	Abstain
T. Sumner	Aye
C. Regan-Davi	Aye
M. VanderWilden	Aye
S. Reinhorn	Aye
Z. Basma	Aye
M. Lindsey	Aye
B. Balasubramanyam	Aye
G. Clancy	Aye
M. Silva-Rosa	Aye

II. Principal's Report

A. Principal's Report

Todd Sumner said that much has changed since he had prepared his written Principal's Report a week ago.

Todd said DESE and the Governor are pushing schools to open. He said clear planning work needs to occur. Todd said there will be a full faculty meeting a week from tomorrow (November 18) to start a conversation about what the expansion of students on campus would look like and to create a timeline for this. Todd said the planning will be approached in a thoughtful way. Todd said there will be an interim communication to families at the end of the week and that Parker will communicate to families the process and plans for the pivot to in-person learning in the next couple of weeks.

George Clancy asked Todd to share the new DESE guidance. Todd provided a link to the guidance in the chat: https://www.doe.mass.edu/covid19/on-desktop/interpreting-dph-metrics.html

Todd said that he, the staff, and the Board will need to collaborate to manage the crisis together and that the pandemic was not in view when the FY21 budget was built. Todd said that the academic program needs to succeed and resources need to be allocated to ensure this. Todd said this is what a rainy day looks like and it is possible that reserve funds may need to be used.

Todd said the Board annual retreat will be in January and asked for volunteers from the Board to help with planning.

III. Committee Reports

A. Facilities

Martin Turnbull said the last of the Climate Control project construction work is nearly finished. Martin said that the Facilities Committee would soon start a list of new priorities.

B. Finance

Glenn Penna and Michelle McKenna reviewed the FY21 Q1 Dashboard.
Glenn said the budget is still a moving target. Michelle said the legislature passed an interim FY21 state budget covering through the end of October. The interim budget provides “level funds” from FY20, but also provides a 1.99% increase for inflation. The inflation increase is not guaranteed. The Legislature has extended their session into December 2020 to finalize their budget, which will impact tuition funding. Michelle said that above-foundation tuition is tied to districts and it is unclear what towns will decide to do.
Michelle said that DESE has advised districts to track COVID expenses. Michelle said she has been doing this and detailed expenses are ready for submission in the event that additional grant money becomes available.
Michelle said it is possible that reserve funds will be needed to support operations in FY21. She said TD Bank is aware of this and drawing down reserves would be done with the approval of the Board.

C. Development

Katrina Tedstone said that given the importance of conversation around the DESE news this evening, the development activity planned for tonight will be postponed to the December meeting.

Katrina presented highlights from the Development report:

- The 2000-2001 Zoom reunion was successful. There were over 60 participants and the feedback was positive. The next reunion will be a 10 year reunion for the classes of 2010-2011.
- A communication is being planned for Giving Tuesday.
- The Essential Commitment Fund just passed $80k. At this time last year, it was $29K
- Currently, there is $75K in grant applications submitted.

- Outreach to area businesses is yielding good feedback. This may translate to future support.

Zayna Basma said there was a meeting of the Steering Committee for the Alumni Council. Zayna said that subcommittees are forming and Chairs and Co-Chairs have been named.

Katrina reminded the Board to make thank you calls and said she would love to hear feedback from the calls.

Mary-Wren VanderWilden invited Board members to consider their support of Parker.

D. Diversity, Equity and Inclusion

Mario Silva-Rosa said there were no updates.

E. Governance

George Clancy said the Governance Committee is meeting on November 17.
Christine Regan-Davi said that the Committee is working on due diligence in regard to their recruitment work for new Board members.
Christine said she will resend a link to the Board Assessment as there still members who have not responded.

IV. Other Business

A. Comments from the public

There were no comments from the public.

V. Closing Items

A. Adjourn Meeting

G. Clancy made a motion to adjourn the meeting.
T. Sumner seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:51 PM.

Respectfully Submitted,
M. Lindsey