APPROVED

F.W. Parker Charter Essential School

Minutes

Board Meeting

Date and Time
Tuesday October 13, 2020 at 6:45 PM

This meeting will be held at Parker School in the auditorium and can also be attended virtually via Teams by using the following link: http://parker.school/boardoftrusteesmeeting

Trustees Present
C. Regan-Davi, G. Clancy, G. Penna (remote), J. Saxe (remote), M. Lindsey, M. Silva-Rosa (remote), M. VanderWilden (remote), S. Reinhorn (remote), S. Roach, T. Sumner, T. Testa (remote), Z. Basma (remote)

Trustees Absent
M. Turnbull

Guests Present
B. Balasubramanyam, D. Van Patten, K. Tedstone, M. Beganski, M. McKenna (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Roach called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Tuesday Oct 13, 2020 at 6:54 PM.

C. Approve Minutes

J. Saxe made a motion to approve the minutes from Board Meeting on 09-08-20.
M. VanderWilden seconded the motion.
The board **VOTED** to approve the motion.

Roll Call
M. Silva-Rosa Aye

Roll Call

C. Regan-Davi	Aye
T. Testa	Aye
M. Lindsey	Aye
G. Clancy	Aye
M. Turnbull	Absent
S. Roach	Aye
Z. Basma	Aye
S. Reinhorn	Aye
T. Sumner	Aye
M. VanderWilden	Aye
G. Penna	Aye
J. Saxe	Aye

II. Facilities/Construction Update

A. Facilities/Construction Update

Michelle McKenna gave a Facilities/Construction update. Michelle said that the project is complete and the contractor is reviewing the punch list to confirm completion of tasks. Michelle said Parker should receive a final bill for the work next week.

III. Principal's Report

A. Principal's Report

Todd Sumner said that tomorrow, 10/14, Parker will welcome Div 3 students to campus for the SAT, PSAT, and division activities. Todd said activities for Div 1 and Div 2 students will hopefully be hosted in the near future. Todd said Parker is continuing to build out the opt-in program and currently learning remains remote.

IV. Committee Reports

A. Finance

Glenn Penna said that Q1 numbers are being finalized and they will be ready for Board review at the next meeting.

Michelle McKenna said that the National School Lunch program presented the option of universal eligibility for the free lunch program. Michelle said that Parker opted into which allows all students to participate in the program. Michelle said that the program was originally slated to run through December 2020 and the government has extended the program through June 2021.

Michelle said that Parker is an "open site" for Project Bread. Michelle explained that this means that those experiencing food insecurity can receive meals from Parker. Michelle said that Parker is currently providing breakfast and lunch for 200-250 people each week (500 bagged meals).

B. Development

Katrina Tedstone highlighted work in Development:

- A group of 7-8 parents is calling new families to welcome them to the Parker community. Half of all new families have been called and feedback has been positive.
- $50K in grant requests has been submitted.
- Annual Fund is currently at $47K although it has not officially launched. In October 2019, this time last year, it stood at $19K.
- On October 25, there will be a Zoom reunion for graduates from 2000 and 2001. Fifty people are currently registered.
- Outreach to Devens' businesses has resulted in two contributions:
    - Northrop Grumman toward COVID expenses.
    - N.B. Kenney toward whatever is needed.

Katrina led the Board in an activity to facilitate their roles as connectors.
Board members divided into small groups/breakout rooms and each member answered two questions while other members in the group actively listened. Questions were: 1) Why do you give your time to Parker? 2) What is the story of or the moment when you knew that Parker was your place? After 7 minutes, the group reconvened and each Board member shared about another member of their small group.

C. Governance

George Clancy said the Governance Committee met on October 6 to discuss the bylaws statement that Board membership shall have three current Parker parents. George said the Committee discussed adjusting the bylaws or adding a member. The Committee recommends adding Balu Balasubramanyam as a new Trustee.

George reminded Board members that a Board Evaluation was posted to Board on Track in the spring. He said seven out of fourteen members have responded and asked members to respond to the survey so it may be discussed at the December meeting.

George said the Committee will revise the Trello tool for tracking board and committee candidates. He said that Balu had volunteered his technical skills to assist with this.

Steve Roach said that George Clancy will Chair the Governance Committee.

D. Diversity and Enrollment

Steve Roach noted that future Board agendas should reflect the name change of the Committee to Diversity, Equity, and Inclusion.

Mario Silva-Rosa reported that the Committee had met to discuss ways to ensure equitable and effective practices at Parker and ways to champion the efforts of faculty, staff, and students to support diversity, equity, and inclusion. Mario said the Committee is considering hosting an event. He said the Committee will meet later this month and he will report back.

V. Other Business

A. Comments from the public

There were no comments from the public.

VI. Votes

A. Accountability Plan

Todd Sumner gave an overview of the accountability plan.
Todd said that DESE has already signed off on the preliminary plan metrics and that Board approval is needed.
T. Sumner made a motion to approve the Accountability Plan.
G. Clancy seconded the motion.
The board **VOTED** to approve the motion.

B. GovComm proposal to seat new trustee

J. Saxe made a motion to seat Balu Balasubramanyam to the Board.
M. Silva-Rosa seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

G. Clancy made a motion to adjourn the meeting.
C. Regan-Davi seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:52 PM.

Respectfully Submitted,
M. Lindsey