

# F.W. Parker Charter Essential School

## Minutes

### DevComm December Meeting

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#### Date and Time

Wednesday December 2, 2020 at 7:30 AM

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This meeting will be held virtually via Microsoft Teams and can be accessed by committee members and the public at this link: <http://parker.school/developmentcommittee>

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#### Committee Members Present

D. Osofsky (remote), J. Churchill (remote), J. Saxe (remote), K. Tedstone (remote), L. Mitchell (remote), M. Cole (remote), M. McKenna (remote), M. VanderWilden (remote), S. Cassat Green (remote), S. Reinhorn (remote), T. Sumner (remote)

#### Committee Members Absent

J. Bartsch, Z. Basma

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Wednesday Dec 2, 2020 at 7:30 AM.

#### C. Approve Minutes

J. Saxe made a motion to approve the minutes from DevComm October Meeting on 10-07-20.

S. Cassat Green seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### II. Development 2019-2020

#### A. Our Essential Commitment Fund

Katrina updated the group as to the fund's details. The fund is currently over 2X where it was at this time last year. There was a nice response to November's newsletter and Giving Tuesday. There are plans for an additional newsletter towards the end of December and a end-of-year fund reminder.

-suggestion to get quotes from current students about how their fall has gone and what Parker means to them

## **B. Activity**

The group discussed the 10 Common Principles and which principles they feel are the most important. Additional discussion occurred around principles that might be appealing to people outside of Parker's community.

The group looked over the activity to be used during the Board's retreat in January 2021.

Feedback:

- Make sure there is a reflection period at the end of the activity
- Should trustees focus on a particular constituency when thinking about what principle to focus on? Constituencies included political groups, neighbors (Devens businesses), potential parents, potential individual supporters, foundations, and student prospects
- Split into 4 groups instead of 2 to give participants a larger role in the work
- Start with each person picking 3 principles in order of importance to them. Then pick the top 4 and have trustees pick which group they wanted to join

## **C. Donor Relations**

Comments from Debbie about how the 2000-2001 Zoom Reunion went. Katrina talked about the follow-up being done with these two classes.

## **D. Grant Work**

Currently \$50K in grant requests currently out

# **III. Closing Items**

## **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 AM.

Respectfully Submitted,  
K. Tedstone