

F.W. Parker Charter Essential School

Minutes

Facility Committee Meeting

Date and Time

Monday February 10, 2020 at 5:00 PM

Location

49 Antietam Street Devens, MA 01434

Committee Members Present

M. McKenna, M. Turnbull, P. MacDonald, S. Roach, T. Sumner

Committee Members Absent

G. Penna, J. Bohannon, J. Romeo

Guests Present

Jim Geller, John Marshall, Paul Suschyk

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. McKenna called a meeting of the Facility Committee of F.W. Parker Charter Essential School to order on Monday Feb 10, 2020 at 5:09 PM.

C. Approve Minutes

P. MacDonald made a motion to approve the minutes from Facility Committee Meeting on 01-06-20.

S. Roach seconded the motion.

Jim Geller and Paul Sushchik abstained

The committee **VOTED** to approve the motion.

II. Facility

A.

Update on heating system upgrade

Michelle and Martin presented bid results and discussed alternates. Committee asked questions about timing between the two options. Martin noted that the alternate did not add or remove time. Martin explained the change in the electrical service upgrades which involve coming off the transformer in the outback rather than coming down the hill off Antietam Street. Martin discussed the need to drop part of the ceiling to make room for the ductwork. Committee discussed the extended useful life and decreased potential for damage with ceiling mounted units rather than wall mounted units. Discussed other energy efficiency upgrades that the school will be considering to enhance benefits of this projects. Martin explained that training and commissioning of the new system were part of the specs.

S. Roach made a motion to recommend to board to take accept bid of NB Kennedy \$1337k to complete phase 1 of project without alternate 1, which means using ceiling mounted and not wall mount units.

P. MacDonald seconded the motion.

Committee discussed wanting level ceiling heights as opposed to half the room with a soffit. The plan is to discuss option with contractor at the first meeting.

The committee **VOTED** to approve the motion.

B. Summer projects update

Michelle presented timeline for the sidewalk and hall project. Noted study and survey work is underway and bidding is planned for early June. Will be meeting in late February and early March with civil engineer and building inspector/permitting office.

III. Closing Items

A. Adjourn Meeting

P. MacDonald made a motion to adjourn meeting.

S. Roach seconded the motion.

The committee **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:59 PM.

Respectfully Submitted,

M. McKenna

Documents used during the meeting

- _var_www_html_temp_sub_bid_print_92.pdf
- Francis Parker Ph 1 HVAC_NB Kenney Recommendation Letter.pdf
- _var_www_html_temp_sub_bid_print_94.pdf

- general bids.pdf
- 5421 EX COND 2-6-2020.pdf
- Parker Charter Schedule Letter 2 7 20.pdf