APPROVED

F.W. Parker Charter Essential School

Minutes

GovCom

Date and Time
Wednesday November 6, 2019 at 8:00 AM

Committee Members Present
C. Regan-Davi, G. Clancy, M. Lindsey, T. Sumner, T. Testa

Committee Members Absent
None

Guests Present
Bala Subramanyam

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Regan-Davi called a meeting of the Governance Committee of F.W. Parker Charter Essential School to order on Wednesday Nov 6, 2019 at 8:00 AM.

C. Approve Minutes

M. Lindsey made a motion to approve minutes from the GovCom on 09-24-19 GovCom on 09-24-19.
T. Testa seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Lindsey	Aye
T. Sumner	Absent
T. Testa	Aye
C. Regan-Davi	Aye
G. Clancy	Aye

II. Governance

A. Skills assessment review

The Committe reviewed the skills assessment for Board members in light of the potential for current members to decline additional terms and current strategic initiatives of the school. The Committee discussed desired skill sets for future Trustees and agreed that the Board would benefit from identifying Trustee candidates with experience in 1- Development (Fund Raising) 2- Facilities, and 3- Finance.

B. Recruitment Strategies

The Committee discussed procedures for communicating the Trustee skills needs assessment to the broader community and identified the following resources: 1- Linkd In networks 2- Parker Community Conversation events 3- upcoming Parker Art Show in Fitchburg, and 4- Friday Announcments.

C. Board advancement/learning

The Committee discussed educational opportunities for Trustees. Todd provided an update regarding the Mass Charter Schools Association events that he recently attended. Tiffany stated that Trustees would benefit from a more robust presentation of the school's overall academic process. Christine offered to prepare a draft survey for feedback from Trustees about topics for further Trustee education.

III. Other Business

A. New Member

After attending meeting, Bala, a Parker parent and experienced health care consultant, graciously agreed to join the Governance Committee. Thank you Bala and we look forward to working with you.

IV. Closing Items

A. Adjourn Meeting

G. Clancy made a motion to adjourn the meeting.
C. Regan-Davi seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Lindsey	Aye
T. Sumner	Aye
T. Testa	Aye
C. Regan-Davi	Aye
G. Clancy	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,
G. Clancy