APPROVED

F.W. Parker Charter Essential School

Minutes

Board Meeting

Date and Time
Monday April 6, 2020 at 6:45 PM

This meeting will be held virtually via Teams and can be accessed by board members and the public using the following link: http://parker.school/boardoftrusteesmeeting

Trustees Present
G. Clancy (remote), G. Penna (remote), J. Saxe (remote), M. Lindsey (remote), M. Silva-Rosa (remote), M. Turnbull (remote), M. VanderWilden (remote), S. Reinhorn (remote), T. Sumner (remote), T. Testa (remote)

Trustees Absent
C. Regan-Davi, J. Bartsch, S. Roach, Z. Basma

Trustees who arrived after the meeting opened
M. Turnbull

Guests Present
D. Van Patten (remote), K. Tedstone (remote), M. Beganski (remote), M. McKenna (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Reinhorn called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Monday Apr 6, 2020 at 6:49 PM.

C. Approve Minutes

T. Sumner made a motion to approve the minutes from Board Meeting on 03-11-20. M. Silva-Rosa seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Saxe	Aye
S. Reinhorn	Aye
M. Turnbull	Absent
J. Bartsch	Absent
S. Roach	Absent
G. Clancy	Aye
M. Silva-Rosa	Abstain
T. Testa	Aye
M. VanderWilden	Aye
G. Penna	Aye
M. Lindsey	Aye
C. Regan-Davi	Absent
Z. Basma	Absent
T. Sumner	Aye

II. Principal's Report

A. Principal's Report

Todd Sumner said the COVID-19 situation has been a test of the school's infrastructure and he is proud of the team. Todd said that Parker faculty and staff spent two days before the State mandated school closure organizing in preparation for the possibility of moving academics and administration online. Todd said schools are waiting for clarity from the Commonwealth about the remainder of the school year. Parker is planning for both scenarios - that campus will reopen and that campus will remain closed for the remainder of the school year. Todd invited questions from Board members.

Matt Lindsey said that teachers are working with students who need help transitioning to meeting expectations in the digital environment. Tiffany Testa said that having technology in place and organized ahead of the move online helped make Home Learning as rich as it can be. Tiff said that norms are in place to ensure that the Home Learning experience is structured, reliable, and consistent.
M. Turnbull arrived.

III. Committee Reports

A. Development

Jennifer Saxe reported that the Development Committee is looking at other schools and nonprofits to see what they are doing at this time. She said many organizations are stepping back on fundraising and stepping up communication and connection. She said Parker's social media presence has been stronger at this time to stay connected with stakeholders. Jennifer said the Alumni Council has met.

Katrina Tedstone said that she attended the online gala of a Boston charter school and is considering ways to incorporate a virtual aspect to Parker's rescheduled 25th celebration to allow more people to take part.

Katrina said that while the campus is closed, videos will be posted on Wednesdays to foster community connections. She said that this week's connection video will feature a 2002 Parker alum. Katrina said she hopes that more Parker graduates will be encouraged to get involved and that the Alumni Council will become stronger.

B. Diversity and Enrollment

Mario Silva-Rosa reported that the current situation has made it difficult to move Diversity and Enrollment initiatives forward as hoped. Mario said that there has been discussion about staff recruitment and the Committee will take a look at the demographics of the incoming class.
Mario said that in his work in higher education, a virtual event was offered for prospective students and attendance surpassed that of past in-person events. He said he is looking for ways to engage technology to enhance Parker's diversity work and to share content.

C. Facility

Martin Turnbull reported that facilities project work has begun. He said that contractors are taking the opportunity provided by the closure of campus to begin work outside.
Micehlle McKenna added that contractors are also working on the electric upgrade inside the building.

D. Finance

Glenn Penna said that third quarter results will be available for review at the May Board meeting.
Michelle McKenna said that although the COVID-19 crisis does affect finances, she anticipates that tuition revenue for FY21 will be stable. Michelle said that finances for the end of FY20 should come out as expected.

E. Governance

George Clancy said that the Governance Committee met remotely via phone conference call on March 17. During the call, the Committee discussed leads for potential Board members. The Committee also discussed the Board self evaluation process. George said that although the COVID-19 situation does not allow time for the full process, a modified process will be presented at the May Board meeting.

IV. Other Business

A. Comments from the public

There were no comments from the public.

V. Closing Items

A. Adjourn Meeting

G. Clancy made a motion to adjourn the meeting.
J. Saxe seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:38 PM.

Respectfully Submitted,
M. Lindsey