

# F.W. Parker Charter Essential School

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday March 11, 2020 at 6:45 PM

#### **Location**

Room 27 at the Parker School

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#### **Trustees Present**

C. Regan-Davi, G. Clancy, G. Penna, J. Saxe, M. Lindsey, M. Turnbull, M. VanderWilden, S. Reinhorn, S. Roach, T. Sumner, T. Testa, Z. Basma

#### **Trustees Absent**

J. Bartsch, M. Silva-Rosa

#### **Trustees who arrived after the meeting opened**

S. Roach

#### **Guests Present**

D. Van Patten, K. Tedstone, M. McKenna

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

T. Sumner called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Wednesday Mar 11, 2020 at 6:47 PM.

#### **C. Approve Minutes**

G. Penna made a motion to approve the minutes from Board Meeting on 02-12-20.

C. Regan-Davi seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. FY21 Budget**

### **A. Finance Committee Update on Budget**

Michelle McKenna outlined the budget process and timeline. Michelle presented a budget overview for FY2021.

Glenn Penna said the Finance Committee met last week to review the budget. The Finance Committee recommends that the Board suspend a second read and approve the budget as presented.

S. Roach arrived.

## **III. Advancement Direction**

### **A. Advancement Direction Discussion**

Todd Sumner facilitated a discussion on Expanding the Circle of Support for advancement. Todd invited board members to share thoughts on what is promising or exciting and what feels concerning or challenging about cultivating philanthropic support from individuals, foundations, and funders who are not yet directly connected to Parker. Board members were asked to discuss, given their sense of present advancement priorities, whether they would give a green, yellow, or red light to this body of work.

## **IV. Principal's Report**

### **A. Principal's Report**

Todd Sumner invited Zayna Bama to speak about her work with the alumni council. Todd presented information on what Parker is doing in response to the COVID-19 pandemic. The school is following recommendations from CDC and Massachusetts State agencies. DESE has notified schools that they will not be required to make up days lost to school closings around managing the crisis.

Todd said Parker's charter has been renewed unconditionally for the next five years.

Todd said that unconditional charter renewal is the best possible outcome of this process — it is a testament to the hard and good work done by Parker students, staff, trustees, and families over the past five years.

## **V. Committee Reports**

### **A. Development**

Katrina Tedstone highlighted the work of Development. She said that planning for the Parker 25th Celebrations is in progress. She said that Community Conversations follow up is continuing.

Katrina handed out ECO Raffle Basket ticket order forms to Board members.

### **B.**

### **Diversity and Enrollment**

The Diversity and Enrollment Committee did not report.

### **C. Facility**

Michelle McKenna said that the Facilities Committee has met with the contractor for the heating project.

Michelle said that civil engineers are working on drawings for the retaining wall project.

### **D. Finance**

Glenn Penna reiterated the Finance Committee support of the proposed FY2021 budget.

### **E. Governance**

Christine Regan- Davi said that the Mass Charter Public School Association sponsored a webinar about Open Meeting Law and Public Record Law.

Christine said that the Governance Committee has updated a succession plan that was developed after a meeting with Board on Track representatives.

## **VI. Second Reads and Statutory Items**

### **A. Vote to Approve the FY21 Budget**

G. Clancy made a motion to suspend the second read of the budget.

M. VanderWilden seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. VanderWilden made a motion to approve the FY21 Budget.

C. Regan-Davi seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Vote to amend the Resolutions to COVID-19**

G. Clancy made a motion to vote to amend the Resolutions Related to COVID-19 Public Health Matters.

M. Turnbull seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Vote to approve Resolutions Related to COVID-19 Public Health Matters**

G. Clancy made a motion to vote to approve the Resolutions Related to COVID-19 Public Health Matters as amended.

S. Reinhorn seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Other Business**

### **A.**

**Comments from the public**

There were no comments from the public.

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
M. Lindsey