APPROVED

F.W. Parker Charter Essential School

Minutes

Board Meeting

Date and Time
Wednesday December 11, 2019 at 6:45 PM

Location
Room 27 at the Parker School

Trustees Present
C. Regan-Davi, G. Clancy, G. Penna, J. Bartsch, J. Saxe, M. Lindsey, M. Silva-Rosa, M. Turnbull, M. VanderWilden, S. Reinhorn, S. Roach, T. Sumner

Trustees Absent
T. Testa, Z. Basma

Trustees who arrived after the meeting opened
C. Regan-Davi

Guests Present
D. Van Patten, K. Tedstone, M. McKenna, N. Dudensing

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Roach called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Wednesday Dec 11, 2019 at 6:47 PM.

C. Approve Minutes

M. Turnbull made a motion to approve minutes from the Board Meeting on 11-13-19 Board Meeting on 11-13-19.
G. Clancy seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Reinhorn	Abstain
G. Penna	Aye
S. Roach	Aye
M. Silva-Rosa	Aye
M. Turnbull	Aye
J. Bartsch	Abstain
T. Sumner	Aye
M. VanderWilden	Abstain
T. Testa	Absent
J. Saxe	Aye
C. Regan-Davi	Absent
G. Clancy	Aye
M. Lindsey	Aye
Z. Basma	Absent

II. School Coaching Project/Entrepreneurial Initiative

A. Project Team Interim Report on Progress

C. Regan-Davi arrived.
Todd Sumner reported in on progress related to the School Coaching Project/Entrepreneurial Initiative.
Todd said the internal team working on the project is comprised of Todd Sumner, Glenn,Penna Cindy Stack, Colleen Meaney, Katrina Tedstone, and Deb Merriam.
Todd reminded the Board that In the Spring of 2018, the Bellwether Consultant Group was hired to form a plan for School Coaching Project/Entrepreneurial Initiative. The original Executive Summary is included in tonight's meeting packet. Todd said that the initiative is related to and flows out of the current work of Parker but is distinct in nature. As indicated in the original plan, 2.1 million in start-up capital is needed to begin work on the Initiative.
Todd said he has begun reaching out to potential partners/funders who may be interested in funding the project. He said that another quarter is needed to collect more information to report on. Todd expressed the desire to report in at least once a semester about progress.

Todd asked for approval to extend the exploratory period for the Initiative through December 2020. The Board voted on the extension.

B. Vote to Extend Exploratory Phase of Entrepreneurial Intitiative

M. Turnbull made a motion to extend the exploratory phase of the project to December 2020 with progress reports as needed but not less frequently than once a semester.
M. Silva-Rosa seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Facilities Committee Presentation

A. Facilities Committee Report and Recommendations

Martin Turnbull and Michelle McKenna discussed that bids for preliminary work on the heating project are expected in early January and there will be more to report in February.
Michelle described the extent of the work to be done to the retaining wall at the front of the school. Michelle said that the money for the retaining wall work will come from facilities reserve.

IV. Principal's Report

A. Principal's Report

Todd Sumner presented the Principal's Report. He highlighted the current Parker student show at the Fitchburg Art Museum. The closing reception for the show will be held on Saturday, January 11. Todd invited Katrina Tedstone to speak about the Parker Art Show.
Todd acknowledged Nicky Dudensing's retirement and thanked her for her service.

V. January Retreat Planning

A. January Retreat Planning

Todd Sumner spoke about the upcoming January Board Retreat. Todd highlighted feedback and hopes from last year's retreat and suggested the following outcomes for this year's retreat:

- Set direction and calibrate course/strategic perspectives
- Clear actionable goals
- Build community and investment

Todd proposed Essential Questions to the Board:

- What will it take to adequately fund our needs (capital, operations) and our aspirations (influence, dissemination)?
- How will trustees, individually and collectively, collaborate with staff to ensure adequate resources.

Todd asked for Board members to participate in planning for the retreat, outlined the planning process, and invited members to volunteer to be part of the retreat planning team.

VI. Committee Reports

A. Finance

Michelle McKenna and Glenn Penna discussed how the retaining wall work would be funded using facilities reserve money.

B. Development

Katrina Tedstone thanked Board members for their contributions to the Parker Commitment Fund. There is 100% participation by the Board.

Katrina highlighted development work:

- There may be one or two more Community Conversation events with Acton as a potential location.
- There will be raffle basket event held on PLP day again this year.
- The Parker Art Show raised a little over $2,000.
- Massachusetts Charter Public School Association (MCPSA) is encouraging the use of social media in school advocacy.
- Massachusetts State Representative Jen Benson will attend a Gateway presentation at Parker.
- Parker Young Alumni Day is planned for Monday, January 6, 2020.
- An Alumni Advisory Council is close to being launched.

C. Governance

Todd Sumner led the group in an exercise to determine GovComm learning agenda interests.
Christine Regan-Davi asked Board members to reflect on their current social and professional circles and identify people who may have experience in Finance, Development, and Facilities and who may be interested in Parker committee or Board work.

VII. Second Reads and Statutory Items

A. Vote to Approve the Sidewalk/Retaining Wall Resolution

T. Sumner made a motion to approve the sidewalk and retaining wall resolution.
M. Silva-Rosa seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Other Business

A. Comments from the public

Mario Silva-Rosa inquired about the Diversity and Enrollment Committee. Steve Roach and Todd Sumner offered to provide more information about the scope and portfolio of the committee. Glenn Penna offered to meet with Mario to discuss past Committee work.

There were no comments from the public.

IX. Closing Items

A. Adjourn Meeting

G. Penna made a motion to adjourn the meeting.
C. Regan-Davi seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,
M. Lindsey