

# F.W. Parker Charter Essential School

## Minutes

### June Development Meeting

---

#### Date and Time

Wednesday June 3, 2020 at 8:30 AM

---

This meeting will be held virtually via Microsoft Teams and can be accessed by committee members and the public by clicking [here](#).

---

#### Committee Members Present

D. Osofsky (remote), H. Pierpont (remote), J. Bartsch (remote), J. Churchill (remote), J. Saxe (remote), K. Tedstone (remote), M. VanderWilden (remote), S. Reinhorn (remote), T. Sumner (remote)

#### Committee Members Absent

M. McKenna, Z. Basma

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Wednesday Jun 3, 2020 at 8:30 AM.

#### C. Approve Minutes

J. Saxe made a motion to approve the minutes from May Development Meeting on 05-06-20.

M. VanderWilden seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### II. Development 2019-2020

#### A. Our Essential Commitment Fund

Katrina updated the group on the health of the fund. There has been an increase of \$40K since our last meeting. Almost all of the new gifts that have come in can be traced to our COVID-19 outreach.

#### **B. Donor Relations**

Alumni work has been phenomenal. They have given us reflections from the frontlines of COVID-19 for our social media, created videos for our weekly Community Connections, and sent in videos of congratulations for the class of 2020.

The Caring Calls have been well received and have provided a powerful means of connection.

#### **C. Grant Work**

Katrina updated the group on two main grants that we are waiting for word on. Bemis's outreach group has been furloughed, so we may not hear until July. The Community Foundation of North Central Mass- we are waiting for an answer on our grant for emergency COVID-19 expenses and for sanitation equipment.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 AM.

Respectfully Submitted,  
K. Tedstone

---

Thank you to Julie for agreeing to stay on DevComm after she leaves the board next week!!