

# F.W. Parker Charter Essential School

## Minutes

### April Development Meeting

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#### Date and Time

Wednesday April 1, 2020 at 8:30 AM

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This meeting will be held virtually via zoom and can be accessed by committee members and the public using the following information:

Topic: April DevComm

Time: Apr 1, 2020 08:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/843464525>

Meeting ID: 843 464 525

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#### Committee Members Present

D. Osofsky (remote), H. Pierpont (remote), J. Bartsch (remote), J. Saxe (remote), K. Tedstone (remote), M. McKenna (remote), M. VanderWilden (remote), T. Sumner (remote)

#### Committee Members Absent

J. Churchill, S. Reinhorn, Z. Basma

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#### I. Opening Items

##### A. Record Attendance and Guests

##### B. Call the Meeting to Order

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Wednesday Apr 1, 2020 at 8:30 AM.

##### C. Approve Minutes

D. Osofsky made a motion to approve the minutes from March Development Meeting on 03-04-20.

J. Bartsch seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Development 2019-2020**

### **A. Our Essential Commitment Fund**

Jennifer informed the group about some professional calls/webinars she and Katrina have taken part in that really stressed two things in current advancement work: Keep your current donors close and focus on stewardship.

Katrina talked about how her work is aligned with those sentiments.

Katrina also asked that people look over the new working document "Parker Advancement During COVID-19: FY20 Q4" and send feedback to her.

### **B. Donor Relations**

DevComm members were asked to let Katrina know what kind of availability they might have to help with the "Caring Calls" she is scheduling

Debbie O talked to the group about the work of the Alumni Council.

### **C. Advocacy and Grant Work**

Katrina briefly updated the group on her work connecting with the candidates for the 37th District in Middlesex (open due to Jennifer Benson stepping down earlier this year)

Katrina also talked to the group about the ongoing grant work that is happening

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:06 AM.

Respectfully Submitted,  
K. Tedstone

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## **Documents used during the meeting**

- Parker Advancement Focus Shift 3-24-2020.docx