

# F.W. Parker Charter Essential School

## Minutes

### November Development Meeting

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#### Date and Time

Wednesday November 6, 2019 at 7:30 AM

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#### Committee Members Present

D. Osofsky, J. Bartsch, J. Churchill, J. Saxe, K. Tedstone, M. McKenna, M. VanderWilden, S. Reinhorn, T. Sumner

#### Committee Members Absent

H. Pierpont, Z. Basma

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Wednesday Nov 6, 2019 at 7:30 AM.

#### C. Approve Minutes

J. Saxe made a motion to approve minutes from the October Development Meeting on 10-02-19 October Development Meeting on 10-02-19.

S. Reinhorn seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### II. Development 2019-2020

#### A. Community Conversations

Katrina and Todd debriefed the group on some common themes/topics that have come up during the 7 community conversations we have had so far.

Comments from the group:

-Should we name the levels of giving? green level, Ted Sizer level, etc...

- Use teacher testimonials on the importance of the HVAC program
- Have a staff member give a testimonial about why they give
- How to reach grandparents
- Plan to reach people who have not been able to attend a Conversation session
- How to message the alumni differently?

## **B. Upcoming tasks/events**

Updates were given on the 25th planning for May 1-2, 2020  
Katrina and Debbie gave an update on the status of the Alumni Council formation

## **C. Advocacy**

Katrina informed the group that Jennie Williamson from the Mass Charter School Association will be coming to do a training with the board on the 13th.

## **III. Business Office Report**

### **A. Heating system study results**

Michelle updated the group on the study results that were received in mid-October.  
There are three phases of the project- the first of which is on the calendar for Summer 2020. The other two phases will be completed during future summers.

## **IV. Closing Items**

### **A. Adjourn Meeting**

J. Saxe made a motion to adjourn the meeting.

M. VanderWilden seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 AM.

Respectfully Submitted,

K. Tedstone