

# F.W. Parker Charter Essential School

## Minutes

### Development Committee Meeting

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#### Date and Time

Tuesday June 4, 2019 at 7:30 AM

#### Location

Parker School, Nicky's table

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#### Committee Members Present

D. Osofsky, J. Saxe, K. Tedstone, M. McKenna, M. VanderWilden, S. Reinhorn, T. Sumner

#### Committee Members Absent

C. Stack-Haan, J. Bartsch, J. Churchill, Z. Basma

#### Guests Present

Hannah Pierpont

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Tuesday Jun 4, 2019 at 7:30 AM.

#### C. Approve Minutes

J. Saxe made a motion to approve minutes from the Development Committee Meeting on 05-01-19 Development Committee Meeting on 05-01-19.

S. Reinhorn seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### II. Development

#### A. Annual Fund 2018-19

Katrina updated the group as to the numbers and statistics of this year's fund. The total currently stands at \$133,165.

#### **B. End of FY19 Fund and Acknowledgments**

The group looked at and provided feedback on the thank you mailer to be send out to all in the Parker community. Suggestions made were:

- something that says "It's not too late to add to the numbers"
- Add Gateway statistics
- emphasize range of gifts
- add an improvement percentage to this year's participation over last year's

#### **C. Moving Forward**

Discussion centered on the town specific "Community Conversations" planned for Fall to solicit ideas from our community on "How much better Parker can get" while also providing information about current/future facilities needs.

We decided to try to incorporate class groupings for these conversations so that families can meet/strengthen connections with parents of students in their child's grade/division.

### **III. Closing Items**

#### **A. Adjourn Meeting**

M. VanderWilden made a motion to adjourn the meeting.

S. Reinhorn seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 AM.

Respectfully Submitted,

K. Tedstone