

# F.W. Parker Charter Essential School

## Minutes

### Development Committee Meeting

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#### **Date and Time**

Wednesday October 31, 2018 at 7:30 AM

#### **Location**

Parker School- Nicky's table

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#### **Committee Members Present**

J. Saxe, K. Tedstone, M. McKenna, S. Reinhorn, T. Sumner

#### **Committee Members Absent**

*None*

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Wednesday Oct 31, 2018 at 7:30 AM.

We did not have quorum, so September's minutes will have to be voted on at the December 5th meeting.

#### **C. Approve Minutes**

Did not vote since we did not have quorum.

### **II. Development**

#### **A. Annual Fund 2018-19**

Discussed ways to increase current family participation. Katrina reported that if we are aiming for 40%, we will need gifts from 122 families. Also talked about the week after Thanksgiving and some ways to utilize parent drop-off and pick-up to increase visibility.

#### **B.**

### **Art Sale/Alumni Gathering**

Katrina informed the group that the Art Sale donations are going well and the event is November 30th from 5-7:30 pm. She also talked about how the decision came about to hold the Alumni Gathering at the same establishment as last year. That event is November 23rd at 7 pm.

### **C. Common Principles Event- April 6, 2019**

Katrina informed the group of the panel members who have already committed to the event and the people we are still asking. Debbie O and John have agreed to emcee the event again.

### **D. Looking forward**

Jennifer talked about the stool analogy and how we need to make sure that we are supporting facilities, programs and people in our fundraising efforts.

## **III. Other Business**

### **A. Committee Updates**

Katrina updated the group on alumni relations and the grant work that is currently being done.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 AM.

Respectfully Submitted,  
K. Tedstone