

# F.W. Parker Charter Essential School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday June 12, 2019 at 6:45 PM

#### Location

Room 27 at the Parker School

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#### Trustees Present

C. Regan-Davi, C. Stack-Haan, G. Penna, J. Bartsch, J. Saxe, K. Doherty, M. Munford, M. Turnbull, S. Reinhorn, S. Roach, T. Espinola, T. Sumner, T. Testa

#### Trustees Absent

C. Igoe, M. VanderWilden, Z. Basma

#### Trustees who arrived after the meeting opened

K. Doherty

#### Guests Present

D. Van Patten, K. Tedstone, M. Lindsey, N. Dudensing

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

S. Roach called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Wednesday Jun 12, 2019 at 6:48 PM.

#### C. Approve Minutes

T. Testa made a motion to approve minutes from the Board Meeting on 05-08-19 Board Meeting on 05-08-19.

M. Munford seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

M. Turnbull	Aye
C. Stack-Haan	Abstain
J. Bartsch	Aye
T. Testa	Aye
S. Roach	Aye
K. Doherty	Absent
M. VanderWilden	Absent
J. Saxe	Aye
C. Regan-Davi	Aye
T. Espinola	Aye
T. Sumner	Aye
Z. Basma	Absent
M. Munford	Aye
S. Reinhorn	Aye
G. Penna	Abstain
C. Iggoe	Absent

## **II. Charter Application**

### **A. Charter Renewal Application**

Todd Sumner led the Board in a review of the Charter Renewal Application. The Board asked clarifying questions and suggested edits to the draft application.

## **III. Committee Reports**

### **A. Development**

Jennifer Saxe highlighted information from the DEVCOMM FY19 Reflections document.

- Over 80 individuals and families have had multiple communications from Parker's Development Office.
- Parker has received \$30,344 in grants with over \$250,000 applied for and pending.
- In alumni relations, we are moving to a "class agent" system to disseminate information through peers.
- There were 11 new alumni donors this year.
- Relationships with local businesses continue to develop. Some members of the local business community were senior exhibition panelists.
- The Annual Fund raised the highest amount we ever have in an operations-only fund drive.
- The family participation goal of 40% was surpassed. It is currently 44% which is an almost 10% increase from last year.

### **B.**

## **Diversity and Enrollment**

Mary Reid Munford gave the Diversity and Enrollment report.

- The committee met earlier in the evening to review goals and discuss ideas for fall.
- The committee is working on a banner.

Committee member, Glenn Penna, invited Board members to help recruit members for this committee.

## **C. Facilities**

K. Doherty arrived.

Martin Turnbull updated members on the status of the heating project. The designer has been selected. The initial walkthrough is scheduled for next week. Martin said the committee will discuss plans for financing the project over the summer.

Todd Sumner updated the Board on the status of the landscaping project.

## **IV. Principal's Report**

### **A. Principal's Report**

Todd Sumner presented the Principal's Report.

## **V. Principal's Evaluation Summary**

### **A. Principal's Evaluation Summary**

Steve Roach reviewed the Board's role and the process and procedure of reviewing the evaluation in preparation for a vote.

Christine Regan-Davi read the evaluation summary which was prepared by the evaluation subcommittee.

The Board asked clarifying questions, made suggestions, and discussed the summary.

## **VI. Votes**

### **A. Suspend Second Reading of Charter Renewal Application**

G. Penna made a motion to suspend the second reading of the application.

J. Saxe seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Bartsch	Aye
K. Doherty	Aye
M. VanderWilden	Absent
M. Munford	Aye

**Roll Call**

S. Roach	Aye
M. Turnbull	Aye
T. Testa	Aye
T. Espinola	Aye
C. Igoe	Absent
S. Reinhorn	Aye
J. Saxe	Aye
C. Stack-Haan	Aye
T. Sumner	Aye
G. Penna	Aye
Z. Basma	Absent
C. Regan-Davi	Aye

**B. Charter Renewal Application**

J. Bartsch made a motion to to accept the Charter Renewal Application.

C. Stack-Haan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Z. Basma	Absent
S. Reinhorn	Aye
T. Testa	Aye
C. Igoe	Absent
S. Roach	Aye
T. Espinola	Aye
M. VanderWilden	Absent
C. Regan-Davi	Aye
C. Stack-Haan	Aye
M. Turnbull	Aye
J. Bartsch	Aye
G. Penna	Aye
M. Munford	Aye
T. Sumner	Aye
J. Saxe	Aye
K. Doherty	Aye

**C. Principal's Evaluation**

J. Saxe made a motion to to accept Principal Evaluation with edits to the language around the Newco project.

C. Stack-Haan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Doherty	Aye
T. Espinola	Aye

### **Roll Call**

S. Reinhorn	Aye
J. Saxe	Aye
M. VanderWilden	Absent
G. Penna	Aye
T. Sumner	Aye
C. Iggoe	Absent
C. Regan-Davi	Aye
Z. Basma	Absent
M. Munford	Aye
S. Roach	Aye
J. Bartsch	Aye
C. Stack-Haan	Aye
M. Turnbull	Aye
T. Testa	Aye

## **VII. Other Business**

### **A. Comments from the public**

There were no comments from the public.

### **B. 2019-2020 Meeting Dates**

Results from a poll of all Trustees, showed that the second Wednesday of each month is the time that works best for the most people.

### **C. Adjourn Meeting**

J. Bartsch made a motion to adjourn the meeting at 7:35.

C. Stack-Haan seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

C. Iggoe	Absent
Z. Basma	Absent
M. VanderWilden	Absent

## **VIII. Annual Meeting**

### **A. Nomination and Election of new Trustees**

Christine Regan-Davi presented the nominees for open Board seats.

- Mario Silva-Rosa
- George Clancy
- Matthew Lindsey
- Christine Regan-Davi - (nominated for a second term)

S. Reinhorn made a motion to approve the slate as presented.

M. Turnbull seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Penna	Aye
M. VanderWilden	Absent
Z. Basma	Absent
J. Saxe	Aye
M. Munford	Aye
K. Doherty	Aye
C. Regan-Davi	Abstain
C. Igoo	Absent
J. Bartsch	Aye
S. Reinhorn	Aye
T. Testa	Aye
S. Roach	Aye
M. Turnbull	Aye
T. Sumner	Aye
C. Stack-Haan	Aye
T. Espinola	Aye

**B. Election of Board Officers**

Christine Regan-Davi presented the nominees for Board Officers.

- Steve Roach - Chair
- Stefanie Reinhorn - Vice Chair
- Glenn Penna - Treasurer
- Matthew Lindsey - Secretary

C. Regan-Davi made a motion to approve the slate as presented.

M. Munford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Roach	Abstain
M. Turnbull	Aye
S. Reinhorn	Abstain
G. Penna	Abstain
T. Espinola	Aye
T. Sumner	Aye
M. VanderWilden	Absent
Z. Basma	Absent
J. Bartsch	Aye
C. Regan-Davi	Aye
C. Stack-Haan	Aye
M. Munford	Aye

**Roll Call**

C. Igoe	Absent
K. Doherty	Aye
T. Testa	Aye
J. Saxe	Aye

**C. Recogniton of Outgoing Trustees**

Todd Sumner thanked and recognized outgoing Trustees.

- Mary Reid Munford
- Theresa Espinola
- Cindy Stack-Hahn
- Colin Igoe

**IX. Closing Items**

**A. Adjourn Meeting**

J. Saxe made a motion to adjourn the meeting.

M. Munford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Munford	Aye
J. Bartsch	Aye
T. Espinola	Aye
K. Doherty	Aye
G. Penna	Aye
T. Testa	Aye
M. Turnbull	Aye
M. VanderWilden	Absent
T. Sumner	Aye
S. Reinhorn	Aye
C. Regan-Davi	Aye
C. Stack-Haan	Aye
S. Roach	Aye
C. Igoe	Absent
J. Saxe	Aye
Z. Basma	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,  
S. Reinhorn