

# F.W. Parker Charter Essential School

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday June 12, 2019 at 6:45 PM

#### **Location**

Room 27 at the Parker School

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#### **Trustees Present**

C. Regan-Davi, C. Stack-Haan, G. Penna, J. Bartsch, J. Saxe, K. Doherty, M. Munford, M. Turnbull, S. Reinhorn, S. Roach, T. Espinola, T. Sumner, T. Testa

#### **Trustees Absent**

C. Igoe, M. VanderWilden, Z. Basma

#### **Trustees who arrived after the meeting opened**

K. Doherty

#### **Guests Present**

D. Van Patten, K. Tedstone, M. Lindsey, N. Dudensing

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

S. Roach called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Wednesday Jun 12, 2019 at 6:48 PM.

#### **C. Approve Minutes**

T. Testa made a motion to approve minutes from the Board Meeting on 05-08-19 Board Meeting on 05-08-19.

M. Munford seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Z. Basma	Absent
K. Doherty	Absent
T. Sumner	Aye
M. VanderWilden	Absent
J. Bartsch	Aye
S. Roach	Aye
J. Saxe	Aye
C. Igoe	Absent
T. Espinola	Aye
M. Turnbull	Aye
C. Stack-Haan	Abstain
M. Munford	Aye
C. Regan-Davi	Aye
G. Penna	Abstain
S. Reinhorn	Aye
T. Testa	Aye

**II. Charter Application**

**A. Charter Renewal Application**

Todd Sumner led the Board in a review of the Charter Renewal Application. The Board asked clarifying questions and suggested edits to the draft application.

**III. Committee Reports**

**A. Development**

Jennifer Saxe highlighted information from the DEVCOMM FY19 Reflections document.

- Over 80 individuals and families have had multiple communications from Parker's Development Office.
- Parker has received \$30,344 in grants with over \$250,000 applied for and pending.
- In alumni relations, we are moving to a "class agent" system to disseminate information through peers.
- There were 11 new alumni donors this year.
- Relationships with local businesses continue to develop. Some members of the local business community were senior exhibition panelists.
- The Annual Fund raised the highest amount we ever have in an operations-only fund drive.
- The family participation goal of 40% was surpassed. It is currently 44% which is an almost 10% increase from last year.

**B.**

## Diversity and Enrollment

Mary Reid Munford gave the Diversity and Enrollment report.

- The committee met earlier in the evening to review goals and discuss ideas for fall.
- The committee is working on a banner.

Committee member, Glenn Penna, invited Board members to help recruit members for this committee.

### C. Facilities

K. Doherty arrived.

Martin Turnbull updated members on the status of the heating project. The designer has been selected. The initial walkthrough is scheduled for next week. Martin said the committee will discuss plans for financing the project over the summer.

Todd Sumner updated the Board on the status of the landscaping project.

## IV. Principal's Report

### A. Principal's Report

Todd Sumner presented the Principal's Report.

## V. Principal's Evaluation Summary

### A. Principal's Evaluation Summary

Steve Roach reviewed the Board's role and the process and procedure of reviewing the evaluation in preparation for a vote.

Christine Regan-Davi read the evaluation summary which was prepared by the evaluation subcommittee.

The Board asked clarifying questions, made suggestions, and discussed the summary.

## VI. Votes

### A. Suspend Second Reading of Charter Renewal Application

G. Penna made a motion to suspend the second reading of the application.

J. Saxe seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

S. Reinhorn	Aye
C. Regan-Davi	Aye
J. Bartsch	Aye
C. Stack-Haan	Aye

**Roll Call**

M. Turnbull	Aye
T. Testa	Aye
S. Roach	Aye
C. Igoe	Absent
T. Espinola	Aye
G. Penna	Aye
M. Munford	Aye
Z. Basma	Absent
T. Sumner	Aye
M. VanderWilden	Absent
K. Doherty	Aye
J. Saxe	Aye

**B. Charter Renewal Application**

J. Bartsch made a motion to to accept the Charter Renewal Application.

C. Stack-Haan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Regan-Davi	Aye
J. Bartsch	Aye
C. Stack-Haan	Aye
S. Roach	Aye
T. Sumner	Aye
S. Reinhorn	Aye
C. Igoe	Absent
K. Doherty	Aye
M. Munford	Aye
T. Testa	Aye
J. Saxe	Aye
Z. Basma	Absent
T. Espinola	Aye
G. Penna	Aye
M. Turnbull	Aye
M. VanderWilden	Absent

**C. Principal's Evaluation**

J. Saxe made a motion to to accept Principal Evaluation with edits to the language around the Newco project.

C. Stack-Haan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Saxe	Aye
M. Turnbull	Aye

**Roll Call**

C. Stack-Haan	Aye
C. Igoe	Absent
T. Testa	Aye
M. Munford	Aye
J. Bartsch	Aye
C. Regan-Davi	Aye
Z. Basma	Absent
T. Sumner	Aye
M. VanderWilden	Absent
S. Roach	Aye
T. Espinola	Aye
G. Penna	Aye
S. Reinhorn	Aye
K. Doherty	Aye

**VII. Other Business**

**A. Comments from the public**

There were no comments from the public.

**B. 2019-2020 Meeting Dates**

Results from a poll of all Trustees, showed that the second Wednesday of each month is the time that works best for the most people.

**C. Adjourn Meeting**

J. Bartsch made a motion to adjourn the meeting at 7:35.  
C. Stack-Haan seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

C. Igoe	Absent
M. VanderWilden	Absent
Z. Basma	Absent

**VIII. Annual Meeting**

**A. Nomination and Election of new Trustees**

Christine Regan-Davi presented the nominees for open Board seats.

- Mario Silva-Rosa
- George Clancy
- Matthew Lindsey
- Christine Regan-Davi - (nominated for a second term)

S. Reinhorn made a motion to approve the slate as presented.

M. Turnbull seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. VanderWilden	Absent
T. Espinola	Aye
T. Sumner	Aye
S. Reinhorn	Aye
G. Penna	Aye
M. Turnbull	Aye
M. Munford	Aye
C. Regan-Davi	Abstain
J. Saxe	Aye
C. Stack-Haan	Aye
J. Bartsch	Aye
S. Roach	Aye
T. Testa	Aye
K. Doherty	Aye
Z. Basma	Absent
C. Igoe	Absent

**B. Election of Board Officers**

Christine Regan-Davi presented the nominees for Board Officers.

- Steve Roach - Chair
- Stefanie Reinhorn - Vice Chair
- Glenn Penna - Treasurer
- Matthew Lindsey - Secretary

C. Regan-Davi made a motion to approve the slate as presented.

M. Munford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Regan-Davi	Aye
M. Munford	Aye
M. VanderWilden	Absent
S. Roach	Abstain
M. Turnbull	Aye
S. Reinhorn	Abstain
J. Saxe	Aye
T. Espinola	Aye
Z. Basma	Absent
T. Testa	Aye
C. Stack-Haan	Aye
C. Igoe	Absent

**Roll Call**

J. Bartsch	Aye
G. Penna	Abstain
K. Doherty	Aye
T. Sumner	Aye

**C. Recogniton of Outgoing Trustees**

Todd Sumner thanked and recognized outgoing Trustees.

- Mary Reid Munford
- Theresa Espinola
- Cindy Stack-Hahn
- Colin Igoe

**IX. Closing Items**

**A. Adjourn Meeting**

J. Saxe made a motion to adjourn the meeting.

M. Munford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Stack-Haan	Aye
M. Munford	Aye
M. Turnbull	Aye
J. Bartsch	Aye
G. Penna	Aye
T. Sumner	Aye
T. Espinola	Aye
C. Regan-Davi	Aye
Z. Basma	Absent
C. Igoe	Absent
M. VanderWilden	Absent
T. Testa	Aye
S. Reinhorn	Aye
S. Roach	Aye
J. Saxe	Aye
K. Doherty	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,  
S. Reinhorn