APPROVED

# F.W. Parker Charter Essential School

# Minutes

## Board Meeting

**Date and Time**
Wednesday April 10, 2019 at 6:45 PM

**Location**
Room 47 at the Parker School

**Trustees Present**
G. Penna, K. Doherty, M. Munford, M. VanderWilden, S. Reinhorn, S. Roach, T. Sumner, Z. Basma

**Trustees Absent**
C. Igoe, C. Regan-Davi, C. Stack-Haan, J. Bartsch, J. Saxe, M. Turnbull, T. Espinola, T. Testa

**Guests Present**
D. Van Patten, K. Tedstone

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

S. Roach called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Wednesday Apr 10, 2019 at 6:47 PM.

#### C. Approve Minutes

S. Reinhorn made a motion to approve minutes from the Board Meeting on 03-13-19 Board Meeting on 03-13-19.
M. VanderWilden seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| J. Saxe | Absent |
| M. Munford | Aye |

**Roll Call**

| | |
|---|---|
| Z. Basma | Aye |
| M. Turnbull | Absent |
| T. Sumner | Aye |
| C. Stack-Haan | Absent |
| T. Espinola | Absent |
| C. Regan-Davi | Absent |
| G. Penna | Aye |
| K. Doherty | Aye |
| C. Igoe | Absent |
| S. Reinhorn | Aye |
| J. Bartsch | Absent |
| T. Testa | Absent |
| M. VanderWilden | Aye |
| S. Roach | Abstain |

## II. New section

### A. Noche Sabrosa and Senior Exhibition Night

Trustees attended Noche Sabrosa and Senior Exhibition Night.

### B. Individual and Group Reflections

Trustees reflected on their interactions with students and their observations using the prompts...

- What did I observe/experience?
- Why is this important to me?
- How is this connected to my role as a Parker Trustee?

Todd Sumner recorded responses.
K. Tedstone arrived.

## III. Principal's Report

### A. Principal's Report

Todd Sumner delivered the Principal's report.

- Todd thanked Katrina and the Development Team for their work on the Common Principles event.
- Todd said seven bids have been received for the heating project. A selection will be made before the next BOT meeting.

## IV. Committee Reports

### A.

**Development**

Katrina Drew delivered the Development Report.

- The Annual Fund is currently at $98,000 this does not include a $12,000 challenge raised by parents of the class of 2019.
- The family participation rate is 34%. Fourteen more families need to contribute to reach the goal of 40% participation.
- The Common Principles event was a success.

### B. Governance

In the absence of Christine Regan-Davi, a governance update will be given at the next meeting.

### C. Diversity and Enrollment

Mary Reid Munford delivered the Diversity and Enrollment report.
Mary Reid said that the Chalk Talk held on PLP day was a success.

### D. Principal Evaluation

Steve Roach said that there are a few Board Members that still need to complete the Board on Track Principal Evaluation before the process moves forward.

## V. Second Reads and Statutory Items

### A. ELECTIVE DEFERRALS ONLY NON-ERISA 403(b) VOLUME SUBMITTER PLAN

T. Sumner made a motion to RESOLVE, that the form of amended 403(b) Plan effective July 1, 2018, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.
G. Penna seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| Z. Basma | Aye |
| M. VanderWilden | Aye |
| M. Munford | Aye |
| J. Saxe | Absent |
| C. Igoe | Absent |
| S. Reinhorn | Aye |
| K. Doherty | Aye |
| C. Stack-Haan | Absent |
| J. Bartsch | Absent |
| T. Espinola | Absent |
| G. Penna | Aye |
| S. Roach | Aye |

**Roll Call**

| | |
|---|---|
| T. Sumner | Aye |
| C. Regan-Davi | Absent |
| T. Testa | Absent |
| M. Turnbull | Absent |

### B. Overnight Travel - Beckett

See Section E.

### C. Overnight Travel - Andros

See Section E.

### D. Overnight Travel - Junior Retreat

See Section E.

### E. Overnight Travel

M. VanderWilden made a motion to approve all three proposed Overnight Travel trips.
S. Roach seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| C. Regan-Davi | Absent |
| M. Turnbull | Absent |
| T. Sumner | Aye |
| M. VanderWilden | Aye |
| S. Roach | Aye |
| T. Testa | Absent |
| Z. Basma | Aye |
| S. Reinhorn | Aye |
| M. Munford | Aye |
| K. Doherty | Aye |
| C. Stack-Haan | Absent |
| C. Igoe | Absent |
| J. Bartsch | Absent |
| J. Saxe | Absent |
| T. Espinola | Absent |
| G. Penna | Aye |

## VI. Other Business

### A. Comments from the public

There were no comments from the public.

## VII. Closing Items

## A. Adjourn Meeting

M. VanderWilden made a motion to adjourn the meeting.
M. Munford seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
S. Reinhorn