

F.W. Parker Charter Essential School

Minutes

Board Meeting

Date and Time

Wednesday October 10, 2018 at 6:45 PM

Location

Room 27 at the Parker School

Trustees Present

C. Igoe, C. Regan-Davi, G. Penna, J. Bartsch, J. Saxe, M. Munford, M. Turnbull, M. VanderWilden, S. Reinhorn, S. Roach, T. Sumner, T. Testa, Z. Basma

Trustees Absent

C. Stack-Haan, T. Espinola

Trustees who arrived after the meeting opened

C. Igoe

Guests Present

C. Meaney, D. Van Patten, K. Tedstone, N. Dudensing, S. McNamara

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Roach called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Wednesday Oct 10, 2018 at 6:49 PM.

C. Approve Minutes

J. Bartsch made a motion to approve minutes from the Board Meeting on 09-12-18 Board Meeting on 09-12-18.

M. VanderWilden seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Business Plan

A. SWOT Protocol

S. Roach asked the board members to split up into three groups to discuss the SWOT of the business plan. SWOT (Strengths, Weaknesses, Opportunities, Threats). Each group reported their discussion.

III. Teachers Center Update

A. Update from Director Colleen Meaney

Director Colleen Meaney gave an update for the Sizer Teacher Center. She highlighted good news including 39 events which include visitors engaging in conversations with students. Relationships have continued with many consults including CSSR, NEASC, GPS, Walton Foundation, Astra, Ayer/Shirley Regional High School. and Rogers High School - Barr Foundation.

C. Meaney also touched on our international influence specifically in Holland and India.

The Teachers Center next steps will be to continue strong work to support schools and students.

C. Igoe arrived.

IV. Principal's Report

A. Principal's Report

T. Sumner donated his Principal's Report time to the Business Plan discussion. Board members continued to discuss the SWOT ideas.

V. Committee Reports

A. Development

K. Drew gave the development report. She highlighted the Common Principal's event. Some small grants have come in to support the MST Department. The annual fund is already at \$18,000 with timelines given to the Board members. She just started the Public Relation choice block.

J. Saxe mentioned that our goal for Board participation is 100% for the annual fund.

B. Facilities

T. Sumner reported on facilities. Having finished the roof, the next group of projects need attention. The next move will be to get some short term engineering help for the heating system.

Both stairs and gym floor were completed on time and under budget.

C. Diversity and Enrollment

M. Mumford reported for the Diversity and Enrollment Committee. A calendar is potentially being developed for reaching out to families.

VI. Closing Items

A. Adjourn Meeting

M. VanderWilden made a motion to adjourn the meeting.

J. Saxe seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
S. Reinhorn