

# F.W. Parker Charter Essential School

## Minutes

### Board Meeting

---

#### Date and Time

Wednesday September 12, 2018 at 6:45 PM

---

#### Trustees Present

C. Igoe, C. Regan-Davi, C. Stack-Haan, G. Penna, J. Bartsch, J. Saxe, K. Doherty, M. Munford, M. Turnbull, M. VanderWilden, S. Reinhorn, S. Roach, T. Espinola, T. Sumner, T. Testa, Z. Basma

#### Trustees Absent

None

#### Guests Present

D. Van Patten

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

S. Roach called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Wednesday Sep 12, 2018 at 6:46 PM.

#### C. Approve Minutes

T. Espinola made a motion to approve minutes from the Board Meeting on 06-13-18 Board Meeting on 06-13-18.

M. Turnbull seconded the motion.

The board **VOTED** to approve the motion.

5 abstentions - new members and Glenn Penna

### II. Introductions and Team-Building Activities

#### A.

### **Introductions and Team-Building Activities**

Christine Regan-Davi asked the group to break into smaller groups for a team-building activity. In small groups, each person shared a special object. After working in small groups, each group reported to the larger group on their team building experience.

### **III. Norms Review**

#### **A. Norms Review**

Steve Roach reviewed Norms of behavior for Board meetings.

### **IV. Business Plan**

#### **A. Business Plan: First Read**

Todd Sumner began discussion with a review of slides to set context for the evening's work.

Slides were excerpts of the plan developed by Bellwether to increase Parker's impact, influence, and revenue.

Todd asked members to choose the driver - impact, influence, or revenue - they find most compelling and to discuss in small groups. Discussion prompts were what, why, and wondering. Post discussion, small groups reported in to the whole group.

Todd offered two questions for consideration. 1. Do we want to launch a strategic partner organization to help Parker reach our impact, influence, and revenue goals? 2. Can we?

These questions will be revisited at the October Board meeting.

### **V. Committee Reports**

#### **A. Development Committee**

Began at 8:10

Katrina Drew reported on fundraising goal for the year - \$150,000

Mailings for the Third Decade Fund will go out at the end of October.

The goal is to increase family participation from 30-40%

#### **B. Finance Committee**

Began at 8:13

Theresa Espinola reported that audit results were positive. There were no findings.

There was discussion around proposing a vote to suspend the second reading and accept the audited Financial Reports.

Michelle McKenna offered the report of the Finance Committee - it was a great year with a \$300,000 favorable bottom line.

Excess money went into facilities reserve fund which had been depleted during the roof project.

### **C. Governance Committee**

Began at 8:17

Christine Regan-Davi reported that there were new members. There is a governance "library" which includes a copy of the group's by-laws.

### **D. Diversity and Enrollment**

Began at 8:18

Todd Sumner announced that Mary Reid Munford has agreed to head up this committee. The group has not met since the last Board meeting. In October, they will resume meeting prior to Board meetings.

## **VI. Principals Report**

### **A. School-year goals**

Began at 8:19

Todd Sumner delivered the Principal's Report.

Todd reported in on the GoatScape project.

Todd acknowledged demands on his time - that he is doing the work of the ED (Executive Director) of the proposed project while it is in it's discussion/incubation phase. There will need to be a staffing plan moving forward.

Todd discussed goals for the year in the following areas as they align with stated priorities in Parker's Third Decade...

- Facilities
- Technology
- Teacher Corps
- Diversity
- Dissemination of Practice
- Parker Development Plan
- Partnership and Resources

## VII. Votes

### A. Vote to accept the audited Financial Reports

S. Roach made a motion to To accept the audited financials as recommended by the Finance Committee.

G. Penna seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VIII. Other Business

### A. Comments from the Public

8:42

none

## IX. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:43 PM.

Respectfully Submitted,

S. Roach

S. Roach made a motion to To adjourn the meeting.

G. Penna seconded the motion.

The board **VOTED** unanimously to approve the motion.