

# F.W. Parker Charter Essential School

## Minutes

### GovCom

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#### Date and Time

Thursday February 15, 2018 at 8:00 AM

#### Location

49 Antietam Street, Devens, MA

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#### Committee Members Present

C. Regan-Davi, G. Clancy, L. Warner, M. Lindsey, T. Sumner

#### Committee Members Absent

J. LaPlatney

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

C. Regan-Davi called a meeting of the Governance Committee of F.W. Parker Charter Essential School to order on Thursday Feb 15, 2018 at 8:03 AM.

#### C. Approve Minutes

L. Warner made a motion to approve minutes from the GovCom on 11-21-17 GovCom on 11-21-17.

G. Clancy seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### D. Approve Minutes

L. Warner made a motion to approve minutes from the GovCom on 12-12-17 GovCom on 12-12-17.

G. Clancy seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Board Development**

The Committee re-examined the Performance Expectations for Individual Trustees and looked at feedback for the Role of the Board of Trustees (group version). We made some edits and will present this draft to the full Board during the March 14th meeting.

## **III. Board Recruitment Updates**

### **A. Assign "trackers" to help keep leads alive**

We reviewed Trello and talked about our format for nominations. The call for 2018 nominations will go out in Friday announcements after break, and we will work with Subcommittee chairs to ask for nominations. We will also follow up with Ruth Whalen Crockett, Katrina Drew, Colleen Meaney, and Sheila Kelly about suggestions for nominations.

### **B. Skills assessment and self assessments**

We looked on Board on Track to understand the skills assessment for the current Board, and found that the terms for the current Board are incorrect. We will adjust and correct the terms for all Board members in Board on Track. Nicky Dudensing will be responsible for updating the terms.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 AM.

Respectfully Submitted,  
C. Regan-Davi