

# F.W. Parker Charter Essential School

## Minutes

### Diversity and Enrollment Committee Meeting

---

#### Date and Time

Wednesday May 9, 2018 at 5:00 PM

#### Location

49 Antietam St.

---

#### Committee Members Present

A. Hamilton, C. Igoe, G. Penna, L. Warner, M. Mestre-Price, P. Madera, S. Reinhorn, T. Sumner

#### Committee Members Absent

J. Corazzini

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

G. Penna called a meeting of the Diversity, Equity and Inclusion Committee of F.W. Parker Charter Essential School to order on Wednesday May 9, 2018 at 5:08 PM.

#### C. Approve Minutes

G. Penna made a motion to approve minutes from the Diversity and Enrollment Committee Meeting on 04-11-18 Diversity and Enrollment Committee Meeting on 04-11-18.

T. Sumner seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

J. Corazzini	Absent
S. Reinhorn	Absent
G. Penna	Aye
M. Mestre-Price	Aye
L. Warner	Abstain

**Roll Call**

C. Igoe	Abstain
A. Hamilton	Aye
P. Madera	Abstain
T. Sumner	Aye

**II. Information Sharing**

**A. Information sharing**

We "tuned" an activity for the full May BoT meeting. We did an activity around identity, watched a video about kids talking about their own identities and then looked at some guiding questions.

**III. Decisions and Actions**

**A. Student Focus Group**

We discussed reaching out to families and students in a survey form to then assess interest in participating in a future focus group.

**B. Priorities for Summer/Fall**

The Committee discussed priorities for the end of the school year and the fall.

**June:**

Are there any questions we would want to add to the year-end survey that goes out to families? Should we wait and do it with a different survey?

Is there anything we want in the registration packet that goes out over the summer?

**Fall tasks and important dates:**

- Revise lottery form/data collection procedures to make it easier to get a list of families to call post-lottery (work with Cindy Johnson/Cathy Kennedy); include a check box—is it okay for a current Parker parent to contact you if your child is accepted or high on the wait-list?
  - Amy had a question about using an online system, similar to Sizer's
- MCPSA—join Todd at a meet of the charter school association to present our work, talk about the idea of a weighted lottery, and see if we can generate some interest/find some partners in this
- Outreach to families:
  - 8/29—Registration
  - 9/13—Back to School Night
  - 10/12—PLP day

There are some key dates in the fall where we could connect with families. They could take a short paper survey, they could do a quick online survey on ipads or laptops, and we could try to generate interest in helping recruit/do enrollment sessions, join a focus group or join a larger conversation about race, equity and privilege.

- Student focus groups
- Parent/family focus groups

#### **IV. Closing Items**

##### **A. Summary and Next Steps**

We began to draft questions for a survey for advisors to pilot. This survey will be designed to:

Board:

1. Better understand the student perspective and/or current experience here at Parker, and give us some insight as we prepare to step up our efforts towards enrollment and recruitment next year, aiming to increase our racial/ethnic, linguistic and socioeconomic diversity
2. Do an initial pass to look for a student focus group

Race/Equity Working Group:

1. Get feedback about advisory conversations
2. Better understand the student perspective and/or current experience here at Parker
3. Possibly pair with the Board to run the student focus group??

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,  
L. Warner