APPROVED

F.W. Parker Charter Essential School

Minutes

Diversity and Enrollment Committee Meeting

Date and Time
Wednesday May 9, 2018 at 5:00 PM

Location
49 Antietam St.

Committee Members Present
A. Hamilton, C. Igoe, G. Penna, L. Warner, M. Mestre-Price, P. Madera, S. Reinhorn, T. Sumner

Committee Members Absent
J. Corazzini

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Penna called a meeting of the Diversity, Equity and Inclusion Committee of F.W. Parker Charter Essential School to order on Wednesday May 9, 2018 at 5:08 PM.

C. Approve Minutes

G. Penna made a motion to approve minutes from the Diversity and Enrollment Committee Meeting on 04-11-18 Diversity and Enrollment Committee Meeting on 04-11-18.
T. Sumner seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Mestre-Price	Aye
S. Reinhorn	Absent
T. Sumner	Aye
P. Madera	Abstain
L. Warner	Abstain

Roll Call

J. Corazzini	Absent
A. Hamilton	Aye
C. Igoe	Abstain
G. Penna	Aye

II. Information Sharing

A. Information sharing

We "tuned" an activity for the full May BoT meeting. We did an activity around identity, watched a video about kids talking about their own identities and then looked at some guiding questions.

III. Decisions and Actions

A. Student Focus Group

We discussed reaching out to families and students in a survey form to then assess interest in participating in a future focus group.

B. Priorities for Summer/Fall

The Committee discussed priorities for the end of the school year and the fall.

June:

Are there any questions we would want to add to the year-end survey that goes out to families? Should we wait and do it with a different survey?
Is there anything we want in the registration packet that goes out over the summer?

Fall tasks and important dates:

- Revise lottery form/data collection procedures to make it easier to get a list of families to call post-lottery (work with Cindy Johnson/Cathy Kennedy); include a check box—is it okay for a current Parker parent to contact you if your child is accepted or high on the wait-list?
    - Amy had a question about using an online system, similar to Sizer's
- MCPSA—join Todd at a meet of the charter school association to present our work, talk about the idea of a weighted lottery, and see if we can generate some interest/find some partners in this
- Outreach to families:
    - 8/29—Registration
    - 9/13—Back to School Night
    - 10/12—PLP day

There are some key dates in the fall where we could connect with families. They could take a short paper survey, they could do a quick online survey on ipads or laptops, and we could try to generate interest in helping recruit/do enrollment sessions, join a focus group or join a larger conversation about race, equity and privilege.

- Student focus groups
- Parent/family focus groups

IV. Closing Items

A. Summary and Next Steps

We began to draft questions for a survey for advisors to pilot. This survey will be designed to:

Board:

1. Better understand the student perspective and/or current experience here at Parker, and give us some insight as we prepare to step up our efforts towards enrollment and recruitment next year, aiming to increase our racial/ethnic, linguistic and socioeconomic diversity
2. Do an initial pass to look for a student focus group

Race/Equity Working Group:

1. Get feedback about advisory conversations
2. Better understand the student perspective and/or current experience here at Parker
3. Possibly pair with the Board to run the student focus group??

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,
L. Warner