APPROVED

F.W. Parker Charter Essential School

Minutes

Development Committee Meeting

Date and Time
Monday February 5, 2018 at 12:00 PM

Location
Room 3A at the Parker School

Committee Members Present
D. Osofsky, J. Bartsch, J. Howard, J. Saxe, K. Tedstone, M. McKenna, T. Sumner

Committee Members Absent
C. Stack-Haan, J. Churchill, K. Reeves, M. VanderWilden

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Monday Feb 5, 2018 at 12:00 PM.

C. Approve Minutes

D. Osofsky made a motion to approve minutes from the Development Committee Meeting on 01-03-18 Development Committee Meeting on 01-03-18.
J. Saxe seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

J. Bartsch	Aye
M. VanderWilden	Absent
M. McKenna	Aye
K. Tedstone	Aye
T. Sumner	Aye
C. Stack-Haan	Absent

Roll Call

J. Saxe	Aye
D. Osofsky	Aye
K. Reeves	Absent
N. Dudensing	Absent
J. Howard	Aye
J. Churchill	Absent

II. Development

A. Essence Project Interviews

Katrina updated the group on the progress of the Essence Project interviews. As of 2/5/18, two interviews have been conducted and five are on the schedule. Katrina will send the dates/times of those interviews to the group in order for people to volunteer to fill interviewer slots. Feedback so far has been positive around the interviews.

B. March Event

Katrina updated the group on the progress of the event:
- Five presenters identified
-Four more have been asked, but we do not have a response yet
-Structure of event-
6-7 private reception
7-9 introduction, "presentations", q & a session, refreshments
-There will be a donation table set up. If you donate, you receive a travel coffee mug

C. Third Decade Phase 2

Discussion centered around the closing out of the $500K fund. Discussed ways to do that:
-Talk to families at 3/24 cocktail hour
-Getting as close to the $500K as possible prior to the 3/24 event so as to entice donors to help us close out the fund
- Class to Class competitions (alums)
- Calling our larger vendors for donations. (i.e. Health Insurance Broker, Greenwood, TD Bank, Auditors)
- At 3/24 event, have a matching donor either for the last amounts or to match donations received/pledged that night

III. Other Business

A. Committee Updates

Todd updated the group on the activities and direction of the Grants Committee.

IV. Closing Items

A. Adjourn Meeting

J. Bartsch made a motion to adjourn the meeting.
D. Osofsky seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

C. Stack-Haan	Absent
N. Dudensing	Absent
M. McKenna	Aye
J. Churchill	Absent
M. VanderWilden	Absent
D. Osofsky	Aye
J. Bartsch	Aye
J. Howard	Aye
T. Sumner	Aye
K. Reeves	Absent
J. Saxe	Aye
K. Tedstone	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:54 PM.

Respectfully Submitted,
K. Tedstone