

# F.W. Parker Charter Essential School

## Minutes

### Development Committee Meeting

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**Date and Time**

Monday February 5, 2018 at 12:00 PM

**Location**

Room 3A at the Parker School

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**Committee Members Present**

D. Osofsky, J. Bartsch, J. Howard, J. Saxe, K. Tedstone, M. McKenna, T. Sumner

**Committee Members Absent**

C. Stack-Haan, J. Churchill, K. Reeves, M. VanderWilden

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Monday Feb 5, 2018 at 12:00 PM.

**C. Approve Minutes**

D. Osofsky made a motion to approve minutes from the Development Committee Meeting on 01-03-18 Development Committee Meeting on 01-03-18.

J. Saxe seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

J. Saxe	Aye
K. Reeves	Absent
M. McKenna	Aye
K. Tedstone	Aye
C. Stack-Haan	Absent
J. Churchill	Absent

### **Roll Call**

T. Sumner	Aye
J. Bartsch	Aye
J. Howard	Aye
D. Osofsky	Aye
M. VanderWilden	Absent
N. Dudensing	Absent

## **II. Development**

### **A. Essence Project Interviews**

Katrina updated the group on the progress of the Essence Project interviews. As of 2/5/18, two interviews have been conducted and five are on the schedule. Katrina will send the dates/times of those interviews to the group in order for people to volunteer to fill interviewer slots. Feedback so far has been positive around the interviews.

### **B. March Event**

Katrina updated the group on the progress of the event:

- Five presenters identified
- Four more have been asked, but we do not have a response yet
- Structure of event-  
6-7 private reception  
7-9 introduction, "presentations", q & a session, refreshments
- There will be a donation table set up. If you donate, you receive a travel coffee mug

### **C. Third Decade Phase 2**

Discussion centered around the closing out of the \$500K fund. Discussed ways to do that:

- Talk to families at 3/24 cocktail hour
- Getting as close to the \$500K as possible prior to the 3/24 event so as to entice donors to help us close out the fund
- Class to Class competitions (alums)
- Calling our larger vendors for donations. (i.e. Health Insurance Broker, Greenwood, TD Bank, Auditors)
- At 3/24 event, have a matching donor either for the last amounts or to match donations received/pledged that night

## **III. Other Business**

### **A. Committee Updates**

Todd updated the group on the activities and direction of the Grants Committee.

## IV. Closing Items

### A. Adjourn Meeting

J. Bartsch made a motion to adjourn the meeting.

D. Osofsky seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

J. Bartsch	Aye
C. Stack-Haan	Absent
T. Sumner	Aye
J. Howard	Aye
K. Tedstone	Aye
J. Saxe	Aye
K. Reeves	Absent
M. VanderWilden	Absent
N. Dudensing	Absent
M. McKenna	Aye
D. Osofsky	Aye
J. Churchill	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:54 PM.

Respectfully Submitted,  
K. Tedstone