

# F.W. Parker Charter Essential School

## Minutes

### Development Committee Meeting

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#### Date and Time

Tuesday May 1, 2018 at 7:30 AM

#### Location

Room 3A at the Parker School

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#### Committee Members Present

J. Bartsch, J. Howard, J. Saxe, K. Tedstone, M. McKenna, T. Sumner

#### Committee Members Absent

C. Stack-Haan, D. Osofsky, J. Churchill, K. Reeves, M. VanderWilden

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Tuesday May 1, 2018 at 7:30 AM.

#### C. Approve Minutes

J. Howard made a motion to approve minutes from the Development Committee Meeting on 04-02-18 Development Committee Meeting on 04-02-18.

J. Saxe seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

J. Bartsch	Aye
K. Tedstone	Aye
K. Reeves	Absent
D. Osofsky	Absent
C. Stack-Haan	Absent
M. McKenna	Aye

**Roll Call**

T. Sumner	Aye
J. Howard	Aye
J. Churchill	Absent
M. VanderWilden	Absent
N. Dudensing	Absent
J. Saxe	Aye

**II. Development**

**A. Essence Project Interviews**

Katrina informed the group that additional dates have been added to the scheduling link and that people are being invited again to pick a time. When people start signing up, Katrina will put out an email to see who can help with the interviews.

**B. March Event**

The group set the date of April 6, 2019 for the next Common Principles, Uncommon Lives. We talked about what the vetting process should be for next year's panelists- are we giving people who were asked but were unable to this year a slot on next year's panel? It was decided that Katrina would start working on a list for September's meeting, so that we can vote on who to invite. Julie is going to approach Cara Stadler again to see if she would be able to do 4/6/19

**C. Closing out the roof campaign**

Katrina reported that with funds that have been promised, but not yet received, we are past the \$500K mark! We have to bring in \$1800 more to take full advantage of the \$50K match. Katrina also reported on some interesting stats from the match/this year's campaign.

**D. Celebration events for completion of \$500K**

We talked about how to thank our community for getting us over the \$500K mark.

- Flyer for the whole community with everyone's names who donated.
- A thank you card for donors to the fund.
- A thank you-type something TBD at November's alumni event.
- A thank you plant give away at a couple of drop-offs in the circle.

**III. Other Business**

**A. Committee Updates**

Katrina gave updates on alumni relations, business outreach, grants, and PR

**IV. Closing Items**

**A.**

### **Adjourn Meeting**

M. McKenna made a motion to adjourn the meeting.

J. Saxe seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **Roll Call**

J. Howard	Aye
J. Saxe	Aye
C. Stack-Haan	Absent
M. VanderWilden	Absent
M. McKenna	Aye
J. Churchill	Absent
T. Sumner	Aye
D. Osofsky	Absent
N. Dudensing	Absent
K. Tedstone	Aye
K. Reeves	Absent
J. Bartsch	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 AM.

Respectfully Submitted,  
K. Tedstone