APPROVED

F.W. Parker Charter Essential School

Minutes

Development Committee Meeting

Date and Time
Wednesday January 3, 2018 at 7:30 AM

Location
Room 3A at the Parker School

Committee Members Present
C. Stack-Haan, D. Osofsky, J. Churchill, J. Saxe, K. Tedstone, M. McKenna, T. Sumner

Committee Members Absent
J. Bartsch, J. Howard, K. Reeves, M. VanderWilden

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

K. Tedstone called a meeting of the Development Committee of F.W. Parker Charter Essential School to order on Wednesday Jan 3, 2018 at 7:30 AM.

C. Approve Minutes

J. Saxe made a motion to approve minutes from the DevComm meeting on 12-05-17 DevComm meeting on 12-05-17.
M. McKenna seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Development

A. Essence Project Interviews

Katrina reported that the collection of email addresses for the invitees of the Essence Project interviews was almost complete. Also, the scheduling mechanism that will be

used is through Office 365. Katrina will coordinate with Deb Merriam to film a short video to be included in the email invite.

B. March Event

The event date is Saturday, March 24th 6-9 pm. The structure looks like a private cocktail hour from 6-7 and the event from 7-9 pm with an opening from either a student group that sings of does a short theater performance. Cindy and Jennifer offered to work on the cocktail hour details. It was also suggested to have coffee and desserts from 8:30-9 pm. It was decided to use Parker's library for the event.

III. Other Business

A. Committee Updates

Katrina updated the group on the progress of each of the development sub-groups

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 AM.

Respectfully Submitted,
K. Tedstone
K. Tedstone made a motion to adjourn the meeting.
J. Saxe seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

C. Stack-Haan	Aye
N. Dudensing	Absent
D. Osofsky	Aye
J. Churchill	Aye
K. Tedstone	Aye
K. Reeves	Absent
J. Howard	Absent
J. Saxe	Aye
T. Sumner	Aye
J. Bartsch	Absent
M. McKenna	Aye
M. VanderWilden	Absent