APPROVED

F.W. Parker Charter Essential School

Minutes

Board Meeting

Date and Time
Wednesday May 9, 2018 at 6:45 PM

Location
Room 27 at the Parker School

Trustees Present
C. Igoe, C. Regan-Davi, C. Stack-Haan, G. Penna, J. Bartsch, J. Howard, J. LaPlatney, J. Saxe, K. Reeves, L. Warner, M. Turnbull, M. VanderWilden, S. Roach, T. Espinola, T. Sumner

Trustees Absent
None

Guests Present
K. Tedstone, M. McKenna, N. Dudensing

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Roach called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Wednesday May 9, 2018 at 6:45 PM.

C. Approve Minutes

J. Howard made a motion to approve minutes from the Board Meeting on 04-11-18 Board Meeting on 04-11-18.
T. Espinola seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Bartsch	Aye
T. Espinola	Aye

Roll Call

J. Howard	Aye
J. LaPlatney	Aye
K. Reeves	Abstain
J. Saxe	Aye
S. Roach	Abstain
C. Stack-Haan	Aye
M. Turnbull	Aye
C. Igoe	Aye
G. Penna	Aye
T. Sumner	Aye
M. VanderWilden	Aye
L. Warner	Abstain
C. Regan-Davi	Aye

II. Development Committee

A. Development Committee Update

K. Drew gave an update on progress towards the Third Decade Fund. We have currently met (and exceeded) the $500K goal, raising over $51K since the March 24th Ted S event. She discussed the different groups of donors, and gave each Trustee a sheet with parents/donors to contact to thank for their donation.

III. Governance Committee

A. End of Year Reflections

C. Regan-Davi explained the process that the Governance Committee has been working on to clarify individual and full Board responsibilities. Each Trustee walked with another Trustee to talk about a strength of theirs (or the Board's) over the course of this year, and a challenge or a goal for next year. Trustees shared out some themes from those discussions after they talked in larger groups. Some themes were:

*Integrating new members into the Board
*Supporting Todd as the work broadens and deepens
*The Diversity and Development Committees expanding and beginning to narrow their goals
*Development/fundraising and engaging alumni
*Focusing on the marketing and business plan for next year, thinking about marketing for the TRSTC and NTC

IV. Diversity, Equity, Privilege

A. Update on the work of the committee

L. Warner ran an activity that mirrored a type of activity that advisors did with students, and that was designed by the Race and Equity Working group of teachers at Parker. Trustees engaged in thinking about aspects of identity, watching a video of students talking about themselves, and then debriefed their experience. The Diversity and Enrollment Committee plans to run activities like this throughout the year to continue with their goal of educating the full Board about issues of race, equity and privilege.

V. Business Planning

A. Update

T. Sumner updated the Board about the process of working with Bellwether to develop a 3 year business plan for Parker's teacher training and development programs that expands our impact while increasing our overall financial sustainability. Currently, Bellwether is focusing on the following questions:
How well is Parker currently positioned to meet the needs of the market?
Where is there the greatest opportunity for Parker to expand its reach and impact?
How should we move forward?

Todd gave an overview of the work so far, and then took questions from the Board. We discussed the timing of Bellwether's feedback to Parker, and when the Board of Trustees could expect an update. Todd plans to give an update to the Board in September, and explained that this will be a large part of the Board's work next year, so recognized the need for Trustees to clearly understand it.
We discussed the responsibilities of the different stakeholders in discussing the options presented and choosing a path forward. Todd answered questions about timelines, resources and his sense of the work so far.

VI. Principal's Report

A. Principal Report

T. Sumner gave an update on school events, including Senior Exhibitions and invited Trustees to graduation on 6/6. The gym floor project is approved at a good price, and the roof has withstood all of the rain, with no leaks.

VII. Committee Reports

A. Finance Committee

M. McKenna explained the quarterly dashboard. Enrollment is above budget, along with the per pupil rate and grants. We have an additional .8 in FTEs (spread over different positions), and explained that we will end the year favorable to budget. She explained the reason for the credit card policy (required by DESE).

B.

CEO Support and Evaluation

The CEO evaluation report is closed and will be ready for next meeting. C. Regan-Davi will work with Board on Track to modify the evaluation for next year so that it is easier to take.

C. Facilities Committee

VIII. Closing Items

A. Adjourn Meeting

G. Penna made a motion to adjourn the meeting.
J. Howard seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
L. Warner