APPROVED

F.W. Parker Charter Essential School

Minutes

Board Meeting

Date and Time
Wednesday February 15, 2017 at 6:45 PM

Location
Room 27 at the Parker School, 49 Antietam Street, Devens MA 01434

Trustees Present
C. Beasley, C. Lower, C. Regan-Davi, J. Adams, J. Bartsch, J. Howard, J. Wood, K. Reeves, M. VanderWilden, P. MacDonald, S. Roach, T. Sumner

Trustees Absent
C. Stack-Haan, L. Warner, T. Espinola

Trustees who arrived after the meeting opened
P. MacDonald

Guests Present
K. Tedstone, M. McKenna, N. Dudensing, S. McNamara

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Lower called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Wednesday Feb 15, 2017 at 6:47 PM.

C. Approve Minutes

S. Roach made a motion to approve minutes from the Board Meeting on 01-10-17 Board Meeting on 01-10-17.
J. Bartsch seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Items for Discussion

A. Debrief and evaluate January retreat

Board members had the opportunity to take part in the January retreat. During this time, the business meeting takes place. In addition to the normal monthly board meeting, trustees were able to tour and observe Parker classrooms during session. They reflected on their time with students and teachers and discussed strategies to improve the retreat for upcoming years.

B. Continuing our strategic work

The Board discussed strategic plans to follow up from the January retreat. The school model was discussed. Each month the board will discuss different angles. This month, the question presented was "what would have to be true to be in a 40 million dollar building by the year 2025?" Board members had small group discussions and then each group had a chance to reflect on their ideas and share with the entire group.
P. MacDonald arrived.

III. Principal's Report

A. Principal's Report

T. Sumner delivered the Principal's report. Highlights presented included a Third Decade Fund update by K. Drew. One question was addressed regarding an MOU with the Coalition of Essential Schools to maintain the CES website. Board members also participated in a quick mock scenario on how to address questions regarding the Third Decade Fund from members of the public.

IV. Committee Reports

A. Finance Committee

M. McKenna presented an overview for the Finance Committee. A quarterly Financial Dashboard Report was reviewed. An audit report was shared with no issues.

B. GovComm

C. Regan-Davi reminded board members to complete their assessments on Board on Track.

C. Facilities Committee

P. MacDonald shared proposal and architecture updates. T. Sumner and M. McKenna will go to a design select board meeting next week.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
C. Lower
C. Lower made a motion to adjourn the meeting.
P. MacDonald seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Adams	Aye
J. Wood	Aye
T. Sumner	Aye
M. VanderWilden	Aye
J. Bartsch	Aye
P. MacDonald	Aye
K. Reeves	Aye
C. Regan-Davi	Aye
J. Howard	Aye
S. Roach	Aye
C. Beasley	Aye
C. Lower	Aye

B. Executive session to discuss principal's contract