

# F.W. Parker Charter Essential School

## Minutes

### Board Meeting

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#### **Date and Time**

Tuesday October 11, 2016 at 6:45 PM

#### **Location**

Room 27 at the Parker School, 49 Antietam Street, Devens MA 01434

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#### **Trustees Present**

C. Beasley, C. Lower, C. Regan-Davi, C. Stack-Haan, J. Bartsch, J. Howard, J. Wood, K. Reeves, L. Warner, M. VanderWilden, S. Roach, T. Espinola, T. Sumner

#### **Trustees Absent**

J. Adams

#### **Guests Present**

K. Tedstone, N. Dudensing, S. McNamara

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

A meeting of the Board of Trustees of Francis W. Parker Charter Essential School (the "School") was held at 49 Antietam Street, Devens, Massachusetts on October 11, 2016 at 6:45pm, all of the Trustees having been given or having waived notice hereof, such meeting held in compliance with the Massachusetts Open Meeting Law, G.L. c. 30A, 11A 1/2.

C. Lower called the meeting to order. It was ascertained that at least (9) Trustees, being a majority of the Trustees of the School, present at the meeting and that, accordingly, a quorum existed for the transaction of business.

C. Lower welcomed Board members and members of the public attending the meeting and provided an overview of the agenda items. She also reflected on the passing of a former board member.

#### **B.**

### **Call the Meeting to Order**

C. Lower called a meeting of the board of trustees of F.W. Parker Charter Essential School to order on Tuesday Oct 11, 2016 at 6:51 PM.

### **C. Approve Minutes**

S. Roach made a motion to approve minutes Board Meeting on 09-13-16.

P. MacDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Topics for Discussion**

### **A. Development**

T. Sumner and C. Stack shared ideas for the next steps in our autumn fundraising campaign. Board members worked in small groups discussing the following questions -  
1-Where does Parker's revenue come from? - tuition follows the student from their hometown

2- Why do we need to fundraise at Parker? - funding own facilities

3- How does Parker use its resources? - less is more

4- What's the third decade fund and where did it come from? - newest fundraising effort for the immediate and long term needs

Let's Raise the Roof fundraising campaign - Thursday, October 27th, 7-8:30pm

### **B. Review our norms**

C. Lower facilitated a quick review of the norms. Board members took an opportunity to review the norms and partnered with each other to discuss them.

## **III. Principal's Report**

### **A. Principal's Report**

There were no questions about T. Sumner's monthly report.

## **IV. Items for Statutory Approval + Second Reads**

### **A. 2d read: Life-threatening allergy policy**

P. MacDonald made a motion to Approve the Life-Threatening Allergy Policy.

S. Roach seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Public Comments**

### **A. New item**

No comments from the public.

## **VI. Votes**

### **A. Votes this month**

T. Sumner made a motion to Approve the overnight travel trip to Peru.

P. MacDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. New Business**

### **A. New item**

No new business.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

J. Wood made a motion to adjourn the meeting.

S. Roach seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,

S. McNamara