

# F.W. Parker Charter Essential School

## Facility Committee Meeting

Published on September 2, 2022 at 3:03 PM EDT

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### Date and Time

Wednesday September 7, 2022 at 4:00 PM EDT

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Michelle McKenna	1 m
<b>B. Call the Meeting to Order</b>		Michelle McKenna	1 m
<b>C. Introductions</b>		Michelle McKenna	5 m
<b>D. Approve Minutes</b>	Approve Minutes	Michelle McKenna	3 m
Approve minutes for Facilities Committee on October 26, 2021			
<b>II. Facility</b>			<b>4:10 PM</b>
Facility			
<b>A. Update on heating system upgrade</b>	FYI	Martin Turnbull	5 m
HVAC Phase 1 project update			
<b>B. Sidewalk project</b>	Discuss	Michelle McKenna	45 m
Michelle will explain applicable public procurement regulations			
Michelle will present draft RFP for discussion and feedback			
Committee will be asked for suggestions on firms to approach for proposals			
<b>III. Closing Items</b>			<b>5:00 PM</b>
<b>A. Next meeting time</b>	Discuss		5 m
Set a time for the next meeting when committee will be looking at proposals and setting goals for year. Committee will			

**B. Adjourn Meeting**

<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
Vote	Michelle McKenna	1 m