

# F.W. Parker Charter Essential School

## Board of Trustees Retreat at Tower Hill

Published on September 21, 2022 at 8:54 AM EDT

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### Date and Time

Friday September 23, 2022 at 9:00 AM EDT

### Location

New England Botanic Garden at Tower Hill  
11 French Drive, Boylston, MA 01505  
nebg.org

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### Agenda

|  | Purpose            | Presenter               | Time            |
|--|--------------------|-------------------------|-----------------|
| <b>I. Team Building Activities</b>                     |                    |                         | <b>9:00 AM</b>  |
| A. Team Building Activities                            |                    |                         | 210 m           |
| <b>II. Opening Items</b>                               |                    |                         | <b>12:30 PM</b> |
| Opening Items  |                    |                         |                 |
| A. Record Attendance and Guests                        |                    | Glenn<br>Penna          | 2 m             |
| B. Call the Meeting to Order                           |                    | Glenn<br>Penna          | 2 m             |
| C. Approve Minutes                                     | Approve<br>Minutes | Glenn<br>Penna          | 1 m             |
| Approve minutes for Board of Trustees on June 14, 2022 |                    |                         |                 |
| <b>III. Head of School Report</b>                      |                    |                         | <b>12:35 PM</b> |
| A. Head of School Report                               | FYI                | Brian<br>Harrigan       | 30 m            |
| <b>IV. Committee Reports</b>                           |                    |                         | <b>1:05 PM</b>  |
| A. Development   | FYI                | Jennifer<br>Saxe        | 12 m            |
| B. Diversity, Equity and Inclusion                     | FYI                | Mario<br>Silva-<br>Rosa | 12 m            |
| C. Facilities  | FYI                | Martin<br>Turnbull      | 12 m            |
| D. Finance   | FYI                | Christina<br>Soderman   | 12 m            |

|   | Purpose | Presenter               | Time           |
|---|---------|-------------------------|----------------|
| <b>E. Governance</b>  | FYI     | Nicole Odekirk Hatlevig | 12 m           |
| <b>V. Goals</b>   |         |                         | <b>2:05 PM</b> |
| <b>A. Goals</b>   | Discuss | Glenn Penna             | 45 m           |
| <b>VI. Other Business</b>   |         |                         | <b>2:50 PM</b> |
| <b>A. Comments from the Public</b>  | Discuss | Glenn Penna             | 5 m            |
| <b>VII. Consent Agenda</b>  |         |                         | <b>2:55 PM</b> |
| The item(s) below form our consent agenda. The last item in this section is a single vote to approve them en masse. |         |                         |                |
| <b>A. Overnight Student Travel (Andros Island)</b>  |         |                         |                |
| <b>B. Contract Amendment (addition to title)</b>  |         |                         |                |
| <b>C. Approve Consent Agenda</b>  | Vote    |                         | 2 m            |
| This is the vote to approve the consent agenda items.   |         |                         |                |
| <b>VIII. Votes</b>  |         |                         | <b>2:57 PM</b> |
| <b>A. Year-End Audit</b>  | Vote    | Glenn Penna             | 2 m            |
| <b>IX. Closing Items</b>  |         |                         | <b>2:59 PM</b> |
| <b>A. Adjourn Meeting</b>   | Vote    | Glenn Penna             | 1 m            |