

F.W. Parker Charter Essential School

Facility Committee Meeting

Published on March 30, 2020 at 11:31 AM EDT

Date and Time

Monday January 6, 2020 at 6:00 PM EST

Location

49 Antietam Street Devens, MA

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Michelle McKenna	1 m
B. Call the Meeting to Order		Michelle McKenna	1 m
C. Approve Minutes	Approve Minutes	Michelle McKenna	2 m
Approve minutes for Facility Committee Meeting on October 24, 2019			
II. Facility			6:04 PM
Facility			
A. Update on heating system upgrade	FYI	Martin Turnbull	50 m
An update on the Phase 1 of the HVAC project will be given based on 100% drawing and project manuals			
B. Summer projects update	Discuss	Michelle McKenna	5 m
Update to given regarding status of retaining wall/ sidewalk summer prject			
III. Closing Items			6:59 PM
A. Adjourn Meeting	Vote	Michelle McKenna	1 m